

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – August 10, 2015
West Orange High School
51 Conforti Avenue

Agenda

- I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**
- II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:**
 - A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on March 3, 2015.
 - B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
 - C. That said notice was posted in the lobby of the Administration Building of the Board of Education.
- III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF July 13, 2015 (Att. #1)**
- IV. SUPERINTENDENT/ BOARD REPORTS**
 - A. 4-Hour Day
 - B. HIB Self-Assessment - HIB/EVVRS Report for August 24, 2015
 - C. Athletic/Extracurricular Update
- V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**
- VI. FIRST READING OF THE FOLLOWING BOARD POLICIES:**

Supervision	4115.00
Administering Medication	5141.21
Questioning and Apprehension	5145.11
Emergencies and Disaster Preparedness	6114.00
Lesson Plans	6143.10
- VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**
 - A. PERSONNEL**
 - 1. Resignations / Retirements**
 - a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Rosemarie Boyle	Roosevelt	Nurse	Resignation	9/18/15*
Marly Calatayud	.8 Edison / .2 Roosevelt	Spanish	Resignation	9/28/15*
Bethann Cetani	.6 Gregory / .4 Redwood	Occupational Therapist	Resignation	9/18/15*
Aixa Garcia	Liberty	Assistant Principal	Resignation	9/25/15*

*or sooner as determined by the Superintendent

- b.** Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Sharonda Chambers	Mt. Pleasant	Paraprofessional	Resignation	8/5/15
Cynthia Christiano	Pleasantdale	Paraprofessional	Resignation	7/30/15
Stefano Cusimano	Hazel	Head Custodian	Retirement 25.5 years	12/1/15
Cristina Gonzalez	Liberty	Part-time Paraprofessional	Resignation	6/30/15
Olivia Kalinich	Pleasantdale	Paraprofessional	Resignation	7/28/15
Sara Lipman OOD	WOHS	Soccer: Girls Assistant Coach	Resignation	8/6/15
Ofelia Rodriguez	WOHS	Paraprofessional	Resignation	6/30/15
CarolAnn Wells	Mt. Pleasant	Paraprofessional	Resignation	8/6/15

2. Rescissions:

- a.** Superintendent recommends approval to the Board of education for the following rescission(s):

Name	Location	Position	Effective Date
Joan Bartiromo	Redwood	Summer Work Assignment	6/30/15
Creative Learning Studios, LLC	Liberty ESY	Occupational Therapist	7/29/15
Andrew Guglielmo	WOHS	Social Studies Leave Replacement	8/10/15
Daniel O'Dea	Edison	Chamber Strings	6/30/15
Steven Osborne	WOHS	Football: Volunteer	7/20/15
Carol Ruggiero	Gregory	Student Council	6/30/15
Anita Trajkovska	WOHS	Fight for Green	6/30/15
Anita Trajkovska	WOHS	Healthy Living	6/30/15

3. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Rebecca Cadena	Gregory	Social Worker	New	MA	2	\$55,380	9/1/15 - 6/30/16
Meghan Colabella	WOHS	Social Studies Leave Replacement	Brady	MA	2	\$55,380	9/1/15 - 6/30/16
Diana DaCosta	District	Technology Integration Specialist	New	MA	10	\$65,769	10/12/15 - 6/30/16*
Emily DeBaun-Orr	Pleasantdale	Library Media Specialist	Krawiec	MA	2	\$55,380	9/1/15 - 6/30/16
Erika DeVos	Edison	Special Education Mathematics	DePascale	MA	5	\$56,656	9/1/15 - 6/30/16
Lucia Forgione	Washington	Grade 3	Costantino	BA	2	\$51,862	9/1/15 - 6/30/16
Christina Graff	Redwood	Social Worker	New	MA	8	\$59,689	9/1/15 - 6/30/16
Andrew Guglielmo	WOHS	Social Studies	Perna	BA	2	\$51,862	9/1/15 - 6/30/16
Makeida Hewitt	Gregory	Assistant Principal	New	MA	2	\$101,080 to be prorated	10/12/15 - 06/30/16*
Angel Liu	Edison	Music	O'Dea	BA	2	\$51,862	9/1/15 - 6/30/16
Sandra Marmolejos	Roosevelt	Special Education Language Arts	New	MA	9	\$64,110	9/1/15 - 6/30/16
Mona Naik	Gregory	Grade 4	Ruggiero	BA	2	\$51,862	9/1/15 - 6/30/16
Michelle Polo	Liberty	Special Education Language Arts Leave Replacement	Albano	MA	2	\$55,380	9/1/15 - 6/30/16
Stephanie Rubin	Liberty	Social Studies Long Term Substitute	von Ouhl	MA	2	\$277 per diem	9/1/15 - 11/30/15
Ashley Sivo	WOHS	Athletic Trainer	New	MA	2	\$55,380	9/1/15 - 6/30/16**
Lora Wegner	.8 St. Cloud / .2 Hazel	ESL	Quiroz (promotion)	MA+15	8	\$64,110 (to be prorated)	10/12/15 - 6/30/16*
CarolAnn Wells	Gregory	Special Education Inclusion	K.Carsillo (new assignment)	MA	2	\$55,380	9/1/15 - 6/30/16
Nicole Williams	Edison	Mathematics Leave Replacement	Corino	BA	2	\$51,862	9/1/15 - 6/30/16

*or sooner as determined by the Superintendent

**start date may be adjusted pending receipt of NJ Certification

- b. Superintendent recommends approval to the Board of Education for following non-certificated staff appointment(s). Step and salary may be adjusted upon ratification of collective bargaining agreement:

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Colleen Briggs	Administration Building	Administrative Assistant (Human Resources)	Armendariz	Column IV	5	\$65,404 to be prorated	9/16/15 - 6/30/16*
Anthony Mando	Administration Building	Computer Technician	New	N/A	N/A	\$55,000 to be prorated	9/1/15 - 6/30/16*
Diana Marski	Buildings & Grounds	Night Custodial Supervisor	Mitchell (transfer)	N/A	N/A	\$49,000 to be prorated	8/11/15 - 6/30/16
Brandon Pilgrim	Edison	Paraprofessional	Palma	BA	2	\$28,293	9/1/15 - 6/30/16
Pamela Smith	Redwood	Clerical Aide (not to exceed 7 hours per day)	Bartiromo	N/A	N/A	\$17.85 per hour	8/25/15 - 6/30/16

*or sooner as determined by the Superintendent

- c. Superintendent recommends approval to the Board of Education for the following grant funded salaries:

Name	Location	Grant	Total Salary	Portion Funded by Grant
Eileen Aker	Hazel	Title I	\$103,443	\$103,443
Jennifer Bottarini	Washington	Title I	\$98,167	\$98,167
Cathy Del Tufo	Washington	Title I	\$104,414	\$104,414
Suzanne Forgione	Washington	Title I	\$104,414	\$104,414
Theresa Granato	Administration Building	Title I	\$161,577.46	\$33,500
Albina Loconsole	Washington	Title I	\$55,787	\$55,787
Nicole Mindo	Gregory	Title IIA	\$52,441	\$52,441
Alyssa Stein	Gregory	Title IIA	\$51,862	\$44,083
Annemarie Torre	Hazel	Title I	\$102,024	\$102,024

- d. Superintendent recommends approval to the Board of Education for the following negotiated athletic assignment(s):

Name	Location	Position	Stipend	Effective Dates
Steven Osborne OOD	WOHS	Football: Assistant Coach	\$10,560	2015-2016
David Perez Roosevelt	WOHS	Soccer: Girls Assistant Coach	\$8,481	2015-2016

- e. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Peter Ficuciello	WOHS	Fight for Green	\$1,435 (amended)	2015-2016
Hope Stewart	WOHS	Healthy Living	\$1,435 (amended)	2015-2016

- f. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Rate of Pay	Effective Dates
Jodie Goldstein	WOHS	Social Skills through Expressive Art Instructor	\$73 per hour not to exceed 75 minutes per day as assigned	9/23/15 - 6/9/16 not to exceed 66 sessions
Ana Ribeiro-Shaw	WOHS	Social Skills through Expressive Art Instructor	\$73 per hour not to exceed 75 minutes per day as assigned	9/23/15 - 6/9/16 not to exceed 66 sessions

- g. Superintendent recommends approval to the Board of Education for the following certificated staff summer assignments:

Name	Location	Position	Rate of Pay	Effective Date
Sandra Bostwick OOD	Liberty ESY	Occupational Therapist	\$49 per hour not to exceed 20 hours per week	6/29/15 - 7/31/15
Michelle Ellingham	Roosevelt	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Pamela Halstead-Stewart	Edison	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Stephanie Idrobo	Roosevelt	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Jeffrey Lafoon	Edison	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Suzanne Lee	.6 Edison / .4 Roosevelt	Summer CST Case Management	\$65 per hour not to exceed 160 hours (amended)	7/6/15 - 8/21/15
Stephanie Nesbitt	Liberty	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Nancy Mullin	WOHS	Additional supervisor work days	\$500 per diem not to exceed 10 days (amended)	7/1/15 - 8/26/15
Cindy Rotbaum	Roosevelt	Summer CST Case Management	\$65 per hour not to exceed 160 hours (amended)	7/6/15 - 8/21/15
Lauren Volpe	Liberty	Counselor Summer Work	\$400 per diem not to exceed 11 days (amended)	7/6/15 - 8/28/15
Shari Whitman	.6 Pleasantdale / .4 Washington	Summer CST Case Management	\$65 per hour not to exceed 50 hours (amended)	7/6/12 - 8/21/15

- h. Superintendent recommends approval to the Board of Education for the following non-certificated staff summer assignments:

Name	Location	Position	Rate of Pay	Effective Date
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Jean Beljour	Transportation	Summer Bridge Program	\$26.13 per hour not to exceed 4 hours per day	8/10/15 - 8/21/15
Musa Kaba	Transportation	Bus Driver / Courier	\$24.23 per hour not to exceed 4 hours per day	8/24/15 - 8/31/15
Bernadine McManus	Redwood	Administrative Assistant Summer Assignment	\$273.49 per diem not to exceed 5 days (amended)	7/1/15 - 8/24/15
Jose Portillo	Transportation	Summer Bridge Program	\$24.23 per hour not to exceed 4 hours per day	8/10/15 - 8/21/15

- i. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2015-2016:

Name	Certification Code	Teacher	Instructional Assistant	Administrative Assistant	Lunch Aide	Nurse	Custodian
Christopher Berger	Substitute	X	X				
Ellen Bodner	Standard	X	X				
Sharifa Brown	Substitute	X	X				
Isabella Lombardo	CEAS	X					
Stephanie Pavone	CEAS	X					
Steven Singleton	CEAS	X	X				
Gail Sumpter	Substitute	X	X	X			
Samson Tewelde	CE	X	X				
Louis Venturi	Standard	X	X				

4. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Tamara von Ouhl	Liberty / Social Studies	9/1/15 - 9/23/15	9/24/15 - 11/30/15	N/A	TBD

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Kathleen Bissett	Assistant to Business Administrator / Administration Building	7/7/15 - 8/7/15 (amended)	N/A	N/A	8/10/15 (amended)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval for the following curriculum writing for 2015-2016:

Writer's Name	Title of Project	Hours	Stipend
Anthony Prasa	Liter of Light	20	\$780.00

2. Recommend approval/acceptance of Applications for School Business requests:

Name	Position	School	Conference	Dates	Amount	Funded
Ronald Brandt	Science Teacher	WOHS	New Jersey Science Convention Princeton, NJ	10/13/15	\$190.00	Local
Michael Housel	Maintenance	Administration Building	Automated Logic WC 206 WebCTRL Basic Clifton, NJ	8/11/15-8/12/15	\$1,015.50	Local
Joanne Pollara	Principal	Pleasantdale	Orientation to Instructional Rounds North Bergen, NJ	8/24/15	\$0	

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2015-2016 School Year:

Student #	Placement	Start Date	Tuition	Budgeted/ Unbudgeted
205099	ECLC of NJ Chatham, NJ	7/6/15	\$52,428 \$262.14 per diem	Budgeted
206054	Ocean Academy Bayville, NJ	7/6/15	\$62,401.50 \$297.15 per diem	Budgeted
250066	Chapel Hill Academy Lincoln Park, NJ Shared Time Program	7/1/15	30 days @ \$313 180 days @ \$144.46 per diem \$35,393 total	Budgeted
236104	YCS Sawtelle Learning Center, Montclair, NJ	7/1/15	\$61,407.42 tuition plus 1:1 aide @ \$33,432	Unbudgeted
226139	Gateway School Carteret, NJ	7/6/15	\$60,560 tuition plus 1:1 Aide @ \$35,679	Budgeted

1511001 (Received)	YCS George Washington School Hackensack, NJ	7/6/15	\$52,522.00 \$262.61 per diem to be reimbursed by the State of NJ	Unbudgeted
1003000	Windsor Preparatory High School Paramus, NJ	7/1/15	\$57,680.40 \$270.80 per diem	Budgeted
1311008	Windsor Preparatory High School Paramus, NJ	7/1/15	\$57,680.40 \$270.80 per diem	Budgeted
240061	Windsor Preparatory High School Paramus, NJ	7/1/15	\$57,680.40 \$270.80 per diem	Budgeted
2907065	Windsor Bergen Academy Ridgewood, NJ	9/2/15	\$50,535.45 \$276.15 per diem	Unbudgeted
2706140	BCSS HIP Program Highland Park, NJ	9/3/15	\$71,460 Tuition \$6,000 Out of County Fee	Budgeted
224085	BCSS Venture Program Hackensack, NJ	9/3/15	\$84,060 Tuition \$6,000 Out of County Fee \$4,000 Related Services	Budgeted
2907108	Garden Academy West Orange, NJ	7/6/15	\$105,900.90 \$504.29 per diem	Budgeted
2910112	Garden Academy West Orange, NJ	7/6/15	\$15,128.70 \$504.29 per diem	Budgeted
2910113	Garden Academy West Orange, NJ	7/6/15	\$15,128.70 \$504.29 per diem	Budgeted
216038	Celebrate the Children Denville, NJ	9/3/15	1:1 aide @ \$27,000 \$385.73 per diem	Budgeted

2. Recommend approval for the following Providers to do Independent Specialist Evaluations/Reports for the 2015-2016 School Year:

Provider	Cost	Type of Evaluation	Not to Exceed	Budgeted/ Unbudgeted
Platt Psychiatric Associates, LLC Cedar Grove, NJ	\$600 each Eval/ Report	Psychiatric Eval/Report/Risk Assessment	\$6,000 - \$7,250	Budgeted
Gingerbred Kidz East Hanover, NJ	\$385 each Eval/ Report	Pediatric Neurodevelopmental Evals/Reports	\$7,700	Budgeted

Jespy House South Orange, NJ	\$900 each Eval/ Report	Vocational Eval/Report	\$6,300	Budgeted
Jewish Vocational Services East Orange, NJ	up to \$900 each Eval/Report	Vocational Evaluation/Report	\$4,500	Budgeted

3. Recommend approval to fund the following out of district tuitions through the FY16 IDEA Grant, \$1,494,303 in Basic Funds and \$65,678 in Preschool Funds, retroactive to July 1, 2015:

School	Cost
Allegro School	\$64,860*
Children's Institute	\$158,548*
Felician School for Exceptional Children	\$39,387*
Jardine Academy	\$48,930*
Matheny School	\$65,120*
Newmark School	\$88,851*
Newmark High School	\$88,728*
P.G. Chambers School	\$104,778*
Princeton Child Development Institute	\$73,500*
Reed Academy	\$138,600*
Calais School	\$65,000*
Horizon School	\$240,051*
Horizon High School	\$239,855*
Somerset Hills Learning Institute	\$78,095*
Lake Drive School	\$65,678**

* IDEA Basic
** IDEA Preschool

4. Recommend approval for the following service providers for related services for the 2015-2016 School Year:

Student #	Agency	Service	Rate	Not to Exceed	Budgeted/ Unbudgeted
2907054	CPNJ of North Jersey Livingston, NJ	Physical Therapy, one 60 minute session per week, 7/1/15 thru 6/30/16	\$125 per session	\$6,250	Budgeted
1504060	NJ Commission for the Blind and Visually	Technical Assistance, Consultative and		\$1,900	Budgeted

	Impaired Newark, NJ	Instructional Services Level 1 Services	\$190 per month September 2015 thru June 2016		
2908089	NJ Commission for the Blind and Visually Impaired Newark, NJ	Technical Assistance, Consultative and Instructional Services Level 1 Services	\$190 per month September 2015 thru June 2016	\$1,900	Budgeted
1205063	NJ Commission for the Blind and Visually Impaired Newark, NJ	Technical Assistance, Consultative and Instructional Services Level 1 Services	\$190 per month September 2015 thru June 2016	\$1,900	Budgeted
247074	NJ Commission for the Blind and Visually Impaired Newark, NJ	Technical Assistance, Consultative and Instructional Services Level 1 Services	\$190 per month September 2015 thru June 2016	\$1,900	Budgeted
3015667 3017265	Caldwell Pediatric Therapy Center, West Caldwell, NJ	Physical and Occupational Therapy for nonpublic students thru IDEA funding	\$90 per hour in school \$160 per hour outside of school	\$7,000	Budgeted Nonpublic IDEA Funds
3015471 3015667 3016149 3018513 3017264 1507068 3018438	Kornerstone Kids Florham Park, N	Occupational Therapy for nonpublic students attending Golda Och Academy, thru IDEA funding	\$90 per session	\$20,000	Budgeted Nonpublic IDEA Funds
226138	Hope ABA Therapy of North Jersey, LLC Dover, NJ	ABA Therapy	\$65 per hour 4 hours per week BCBA Supervision @ \$100 per hour September 2015 - June 2016	\$11,420	Budgeted

5. Recommend approval of the Integrated Preschool Program (10 month morning or afternoon session) tuition rate of \$300 per month for the 2015-2016 school year.
6. Recommend approval of the District's 2015-2016 School Nurse's Plan. (Att. #2)
7. Recommend approval of providers of home instruction for the 2015-2016 school year to provide services to West Orange School district students as follows:

Name of Facility	Rate	Not to exceed
Daytop Village of NJ, Inc.	\$120/day	\$10,000
American Tutor, Inc.	\$58/hr.	\$10,000
Education, Inc.	\$49/hr.	\$25,000

Professional Education Services, Inc.	\$73/hr.	\$25,000
St. Clare's Hospital	\$54/hr.	\$10,000
Union County	\$62/hr.	\$10,000
Silvergate Prep	\$55/hr.	\$35,000

b.) Business Office

1. Recommend approval of the 8/10/15 Bills List: (Att. #3)

Payroll/Benefits	\$ 4,546,911.21
Transportation	\$ 158,110.85
Tuition (Spec. Ed./Charter)	\$ 392,175.20
Instruction	\$ 218,140.19
Facilities	\$ 326,877.97
Capital Outlay	\$ 2,309.70
Grants	\$ 450,598.84
Food Service	\$ 350,970.59
Summer Enrichment	\$ 6,440.48
Support Svcs/Co-Curricular/Athletics/Misc.	\$ 260,009.63
	\$ 6,712,544.66

2. Recommend approval of awarding a competitive contract with OnCourse Systems for Education, Gibbstown, NJ for the following software applications: (Att. #4)

Description	Amount
Lesson Planner	\$20,007.00
Curriculum Builder	\$11,000.00
Student Growth Objectives	\$20,007.00
Student Data Analysis	\$16,857.50
Subtotal:	\$67,871.50
On-site Training	\$1,500 per diem
Webinar Training	\$100.00 per hour

3. Recommend approval of Non-Public State Aid for the 2015-2016 school year as follows:

School	Technology	Textbook	Nursing
Golda Och Academy-Lower School	\$ 6,266.00	\$13,761.00	\$ 21,870.00
Golda Och Academy-Upper School	\$ 7,488.00	\$16,445.00	\$ 26,100.00
Jewish Community Center Metro West	\$ 234.00	\$ 514.00	\$ 810.00

Love Grows Inc., Tutor Time Children	\$ 260.00	\$ 571.00	\$ 900.00
Playhouse	\$ 442.00	\$ 971.00	\$ 1,530.00
Seton Hall Prep	\$24,596.00	\$54,017.00	\$ 85,140.00
Total:	\$39,286.00	\$86,279.00	\$136,350.00

4. Recommend approval of bid renewals, 1-year final extensions as follows:

Bid #	Description	Vendor
4-13	Door and Lock Parts	Weilgus and Sons, Livingston, NJ
5-13	Roof Repairs	Tamco Roofing LLC, So. Hackensack, NJ
11-14	Hardware and Construction Material	Main Street Hardware, West Orange, NJ

5. Recommend approval of annual tuition rates for non-resident pupils for the 2015-2016 school year:

Grade	Annual Tuition
General Education:	
Pre-K	\$13,440
Grades 1-5	\$15,668
Grades 6-8	\$17,165
Grades 9-12	\$16,952
Special Education:	
Autism	\$36,513
MCI (Mild Cognitive)	\$31,962
MD (Multiply Disabled)	\$16,248
LLD (Learning Language Disabled)	\$20,861
PSH (Preschool Handicapped)	
Part Time	\$ 8,449
Full Time	\$56,942

6. Recommend approval of appointment of ProCare Associates, LLC, West Orange, NJ as Medical Director to provide school physician services in the amount of \$36,750 for the 2015-2016 school year.
7. Recommend approval of transportation jointure agreement between the West Orange School District and Central Regional School District to Ocean Academy for the extended school year at a cost of \$2,700.
8. Recommend approval of Inter-local Vehicle Sale Agreement between the West Orange School District and Hunterdon County Educational Services Commission (HCESC) for the sale of 5 buses.
9. Recommend approval of awarding of the following bids: (Att. #5)

Vendor	Total Award	Award Breakdown/Description
Integrity Roofing	\$191,340	\$99,340 Base Bid (Roof Shingle Replacement Admin. Bldg.) \$24,000 Alt. 1 (Chimney Repairs) \$68,000 Alt. 3 (Repair and Aluminize Soffits)
Integrity Roofing	\$205,000	Bid #5-14 Alternate - PVW Gym Roof Replacement Section N (Base bid was approved on June 23, 2014)
Malachy Mechanical	\$45,000	Annual Labor & Parts Contract for Kitchen Equipment Repairs Parts: 10% Discount from MSRP
Integrity Roofing	\$26,340	High School Auto Shop Roof Restoration

10. Recommend approval of Horizon Health Benefits Costs for the 2015-2016 School year:

Description	14-15 Monthly Rates	15-16 Monthly Rates	% Change
RX Single Family	\$138.58 \$341.40	\$163.08 \$401.76	17.68% 17.68%
DA 10 Medical Single Family	\$ 674.27 \$1,741.36	\$ 721.47 \$1,863.26	7.00% 7.00%
DA 20 Medical Single Family	\$ 642.16 \$1,658.44	\$ 687.11 \$1,774.53	7.00% 7.00%
DA 20 Medicare Carve-out Single Family	\$330.71 \$778.29	\$353.86 \$832.77	7.00% 7.00%
DA 30 Medical Single Family	\$ 633.17 \$1,635.23	\$ 677.49 \$1,749.70	7.00% 7.00%
EPO Medical Single Family	\$ 532.98	\$ 570.29	7.00%

	\$1,376.51	\$1,472.87	7.00%
RX Carve-out Single-Dependent Age 30	\$84.25	\$99.15	17.69%
Medical-DA 20 Non-Carve- out Single-Dependent Age 30	\$390.42	\$417.75	7.00%
Single DA 10 Dependent Age 30	\$409.96	\$438.66	7.00%
Dental - High Option	\$104.62	\$103.55	-1.02%
Dental - Low Option	\$23.70	\$23.46	-1.01%

11. Recommend transfers within the 2014-2015 budget in compliance with N.J.A.C. 6A:23-2.11(A)2.

#	From Account	Description	Amount	To Account	Description	Amount
1	11-000-270-160	Salary - Pupil Transportation	\$360,000.00	11-000-270-107	Salary - Trans. Monitors	\$360,000.00
2	11-201-100-101	Salary - Cog. Mild Teacher	\$99,722.29	11-201-100-106	Salary - Cog. Mild Aides	\$327.08
				11-204-100-101	Salary - Lrng/Lang Dis.	\$50,130.30
				11-204-100-106	Salary - LD Aides	\$1,480.59
				11-204-100-640	LD Program - Textbooks	\$28.68
				11-214-100-101	Salary - Autism Teacher	\$29,509.67
				11-216-100-101	Salary - Pre. School Handi FT	\$6,483.52
				11-240-100-101	Salary - Bilingual Teacher	\$11,623.00
				11-240-100-106	Salary - Bilingual Aides	\$139.45
3	11-230-100-101	Salary - BSIP Teacher	\$421,596.47	11-204-100-101	Salary - Lrng/Lang Dis.	\$79,584.12
				11-213-100-101	Salary - Res. Room Teacher	\$328,501.13
				11-213-100-106	Salary - Res. Room Aides	\$13,511.22
4	11-000-100-562	Tuition Oth. Dist.	\$4,476.00	11-000-100-561	Tuition Oth. LEAs	\$10.00
				11-000-100-565	Tuition County	\$4,466.00

					Spec. Svc.	
5	11-402-100-101	Salary - Athletics MS	\$32,283.00	11-401-100-101	Salary - RMS Co-Curricular	\$32,283.00
6	11-000-219-105	Salary - CST Secy.	\$173,101.00	11-000-211-100	Salary Attendance Office	\$6 082.00
				11-000-213-100	Salary Health Svc/Nurse	\$4,615.00
				11-000-213-504	Medical Exams & Oth. Prof	\$16,958.00
				11-000-218-612	Supplies - Guidance Office	\$2,384.00
				11-000-219-104	Salary CST	\$103,244.00
				11-000-219-320	Prof/Educ. Serv. Spec. Ed.	\$889.00
				11-000-219-612	Supplies - Sp. Serv.	\$514.00
				11-000-222-100	Salary - Hazel Librarian	\$38,415.00
7	11-000-270-420	Trans. Repairs	\$22,297.00	11-000-270-160	Salary - Trans. Supervision	\$4,172.00
				11-000-270-161	Salary - Sp. Ed. Monitors	\$12,061.00
				11-000-270-515	Spec. Ed. Jointures	\$2,914.00
				11-000-270-593	Trans. Veh. Ins.	\$3,150.00
8	11-000-291-260	Workers Comp.	\$32,734.00	11-000-291-242	Misc. Ins.	\$32,734.00
9	11-000-251-105	Salary -HR Secy	\$4,234.00	11-000-251-340	Purch Tech Svc	\$3,937.00
				11-000-251-580	Comp Svcs Office - Travel	\$116.00
				11-000-251-600	Office Sup. Bd. Secy Office	\$181.00
10	11-000-240-103	Salary WOHS Principal	\$6,023.00	11-000-252-100	Salary - Tech	\$6,023.00
11	11-000-263-110	Salary - Groundskeepers	\$648.00	11-000-266-110	Salary - Dist. Security	\$648.00
12	11-000-230-340	HR Online/Recruiting	\$10,292.00	11-000-230-339	Admin Exp - Contract. Svc	\$10,292.00
13	11-000-223-584	Travel - Other Supp Svc Insr.	\$12,510.00	11-000-223-104	Summer Workshops	\$12,510.00
14	11-000-240-500	Lease/Copiers	\$24,895.00	11-000-230-331	Admin Exp. Legal	\$24,895.00
15	11-000-217-106	Salary - IEP Aides	\$30,730.00	11-000-216-101	Salary - Speech	\$30,730.00

16	11-000-291-270	Health Ben. Ins.	\$225,000.00	11-120-100-101	Salary - Teacher Subs 1-5	\$329,999.00
	11-000-291-270	Health Ben. Dental	\$104,999.00			
17	11-000-230-100	Asst. Supt. Office	\$2,155.68	11-000-230-531	Admin Exp Postage	\$286.00
	11-000-230-895	Bd. Member Exp	\$346.32	11-000-230-585	Bd. Mem. Exp - Conf.	\$49.00
				11-000-230-612	Office Suppl Supt Office	\$1,215.00
				11-000-230-890	Admin Exp Advertising	\$665.00
				11-000-230-530	Admin Exp Telephone	\$287.00
18	11-000-240-105	Sub Secy Dist	\$162,134.00	11-000-240-104	Salary - Directors	\$162,134.00
19	11-190-100-320	Prof. Dev.	\$58,556.00	11-110-100-101	Tchr Sal St. Cloud Kindergarten	\$34,712.00
	11-190-100-502	Instr-Postage	\$18,650.00	11-130-100-101	Teacher Sal Subs 6-8	\$99,652.00
	11-190-100-531	Instr-Postage	\$10,000.00	11-140-100-101	Teacher Sal WOHS PE	\$41,634.00
	11-190-100-610	Pup. Suppl. LMS Computer	\$34,361.77	11-150-100-101	Sal Home Instr	\$28,234.00
	11-190-100-610	Pup. Suppl. Dist Music	\$20,218.64	11-190-100-106	Instr Oth Sal	\$1,415.00
	11-190-100-640	Textbooks - Health/Phys. Ed.	\$4,613.20			
	11-190-100-640	Textbooks Science	\$16,642.39			
	11-190-100-640	Textbooks Social Studies	\$11,290.00			
	11-190-100-890	Comp Svc LMS	\$21,600.00			
	11-190-100-890	Math Other Exp	\$9,715.00			
20	11-190-100-320	Instr Fine Arts Consult.	\$660.62	11-190-100-500	Instr Copiers	\$660.62
21	11-150-100-320	Home Instr OOD	\$18,699.27	11-190-100-610	Pup Suppl EMS	\$30,890.33
	11-190-100-640	Textbooks Wash.	\$7,900.00			
	11-190-100-890	Misc. Instr	\$4,291.06			
22	11-000-262-110	Salary - Maint.	\$20,247.19	11-000-261-424	Cont Svcs Bldg Repair	\$22,138.00
	11-000-262-427	Upkeep of Grounds	\$38,112.95	11-000-261-616	Maint School Facilities	\$1,372.00

	11-000-262-491	Dist. Water	\$3,262.81	11-000-262-107	Salary - Plant Aides	\$66,264.00
	11-000-262-616	Cust. Suppl WOHS	\$2,265.54	11-000-262-300	Prof & Tech Svcs	\$55,026.68
	11-000-262-621	Heating WOHS	\$24,030.57	11-000-262-580	Maint Travel	\$19.77
	11-000-262-622	Electric WOHS	\$57,097.07	11-000-262-895	Maint of Plant B&G Gear	\$195.68
23	11-000-100-566	Tuition Pvt Handi State	\$363,740.00	11-000-262-110	Salary - St. Cloud Cust.	\$45,493.00
				11-000-262-441	Building Rental	\$260,934.00
				11-000-263-423	Cont Svcs Grounds	\$57,313.00
24	11-000-270-517	Trans. Contr. Svc NP	\$69,000.00	11-000-270-518	Trans Spec. Ed. ESC	\$69,000.00
25	11-190-100-320	Professional Dev.	\$180.00	11-190-100-610	Pupil Suppl WOHS PE	\$180.00
26	11-000-240-105	Sub Secy Dist	\$39,500.00	11-000-230-820	Judgments	\$39,500.00
27	11-000-230-108	Salary - Attorney	\$311.08	11-000-230-612	Admin Exp. Copier	\$311.08

12. Recommend approval of Upcycle LLC to remove and dispose of obsolete computer equipment, and to compensate the District a total amount of \$500.00 (Att. #6).
13. Recommend approval of a settlement agreement in the matter of employee N.T. v. West Orange Board of Education, Docket # ESX L-3332-14, in the total amount of \$39,500 (Board to be reimbursed through insurance carrier).
14. Receipt of Board Secretary's Report for the month of June, 2015 (Att. #7)
15. Receipt of Treasurer of School Monies Report for the month of June, 2015 (Att. #8)

D. REPORTS

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

IX. NEXT BOARD MEETING to be held at 8:00 p.m. on August 24, 2015 at West Orange High School.

X. PETITIONS AND HEARINGS OF CITIZENS

XI. ADJOURNMENT

WEST ORANGE SCHOOLS

Student Support Services Department

NURSING SERVICES PLAN 2015-2016

This nursing services plan provides certified school nurse staffing recommendations sufficient to provide services to students in all of its buildings as outlined in N.J.A.C. 6A:16-2.3 (b) through (d); by utilizing a staffing model for the delivery of school services based on severity coding, in conjunction with The National Association of School Nurses and Healthy People 2010 recommendations for staffing ratios. The certified school nurse has the educational preparation to develop and administer a comprehensive school health plan, provide individualized health education, and is familiar with New Jersey Administrative Code requirements, educational law and the implications for school nursing practice. The school nursing certification process (N.J.A.C. 6A:9-13.3) provides specialized knowledge and skills over and above those required for licensure as a registered nurse. Properly credentialed health care professionals, including registered nurses and licensed practical nurses employed in school settings must function solely within the scope of their respective practice acts (N.J.S.A. 45:11). Pursuant to N.J.S.A. 18A:40-3.3, the district may hire licensed practical nurses to provide specialized care to individual students. The LPNs hired to provide individualized care may not provide services to the general student population.

Students have increasingly complex needs for nursing care at school. Severity coding is a method for providing appropriate staffing to aggressively manage any health problems that are likely to compromise readiness to learn on a daily basis. Certain health conditions are unpredictable such as severe asthma, requiring immediate assessment and the provision of treatment by a registered nurse at any time during a school day.

A Staffing Model for the Delivery of School Health Services Severity Coding Definitions

1. Nursing Dependent:

Nursing dependent students require 24 hours a day, frequently one-to-one, skilled nursing care for survival. Many students are dependent on technological devices for breathing, for example, a child on a respirator, and/or needing continuous nursing assessment and intervention. Without the effective use of medical technology and nursing availability, the student would experience irreversible damage or death. Before a student enters school, a certified school nurse will complete a nursing assessment of the student and determine an appropriate plan of care.

Staffing requirement for nursing dependent student:

Immediate availability of the nurse (registered nurse or licensed practical/vocational nurse as determined by the certified school nurse) within audible and visual range of the student. The student has been assessed by the certified school nurse prior to the assignment of duties to any caregiver. These students must also have appropriately assigned personnel available during transport to and from school. Personnel may include licensed and unlicensed personnel. Appropriate delegatory principles must be adhered to (N.J.A.C. 13:37-6.2).

2. Medically Fragile:

Medically fragile students have complex health care needs and may encounter life-threatening emergencies requiring the skill and judgment of a professional nurse. An individualized health care plan (IHCP) and individualized emergency care plan (IECP) is developed by the certified school nurse. This is complete, current, and available at all times to personnel on a need-to-know basis. These

students must also have appropriately assigned personnel available during transport to and from school. Personnel may include licensed and unlicensed personnel. Appropriate delegatory principles must be adhered to (N.J.A.C. 13:37-6.2).

Examples:

- Students with a severe seizure disorder, requiring medications that can be administered only by a nurse within four minutes of the beginning of seizure activity,
- Unstable and/ or newly diagnosed type 1 diabetes with frequent blood sugar monitoring and unscheduled insulin injections.

Staffing requirement for medically fragile students:

Medically fragile students require a full-time nurse in the building at all times. The nurse is quickly and easily available and the student must be assessed by the certified school nurse prior to the assignment/delegation of duties to other caregivers.

3. Medically Complex:

Medically complex students have unstable physical and/or social-emotional conditions that require daily treatments and close monitoring by a professional registered nurse. Life-threatening events are often unpredictable. Limited treatments, Epi-pen delegation, monitoring and reporting of current signs and symptoms can be delegated to appropriately trained personnel by the CSN. Appropriate delegatory principles must be adhered to (N.J.A.C. 13:37-6.2).

Examples:

- Students with anaphylactic allergies
- Moderate to severe asthma; inhaler at school

Staffing requirement for the medically complex student:

Medically complex students may not require the presence of a certified school nurse on a daily basis, provided the appropriate assessment and subsequent appropriate IHCPs/IECP's are written. Assignments for care follow prudent decision-making. Medically complex students may eventually be classified as medically fragile, if their condition requires more intensive monitoring and treatment. If an Epi-pen delegate is not available, and/or the severely asthmatic student is in an elementary school (unable to self-administer their inhaler), the certified school nurse must be present.

4. Health Concerns:

The student's physical and/or social-emotional condition is currently uncomplicated and predictable. Monitoring is appropriately scheduled per the nursing assessment, which is at least, but not limited to, once a school year. IHCPs may be appropriate per diagnosis.

Examples:

- Dental disease
- Headaches, migraines

Staffing requirement:

If delegation is appropriate, the certified school nurse must be available for supervision.

Statutory Authority:

N.J.A.C. Chapter 16, 6A: 16-2.1(b) Certified school nurse-duties specific.

N.J.A.C. Chapter 16, 6A: 16-2.3(b) Role of the certified school nurse

Ratios for a Staffing Model Based on the Severity of Health Conditions

Certified School Nurses help facilitate learning for all students, especially those with asthma, food allergies, seizure disorders, obesity, vision and hearing difficulties, dental problems, psychological, neurologically-based behavioral problems, and those requiring prescribed medication for acute or chronic conditions. The need for an adequate ratio of school nurses has never been more clear than during the recent H1N1 (Swine flu) outbreak (NASN, 2009). Staffing ratios based on the severity of student health conditions promote academic success.

The National Association of School Nurses and Healthy People 2010 recommend that districts should employ at least one nurse per 750 students, with variations depending on the community and students with special health needs (Brous, 2008). Schools with very high percentages of students with special health needs would require more intensive ratios of nurses to students as delineated below in the staffing model based on the severity of health conditions. Examples of the ratios are; "1 nurse per 225 students when students require daily professional nursing services or interventions, and 1 nurse per 125 students when students have complex health needs" (Role, 2008 p. 1054).

The Student-to-School Nurse Ratio Improvement Act of 2009 (H.R. 2730), introduced by Rep. Carolyn McCarthy on June 4, 2009, has the support of at least fifty national and state organizations (see Appendix A). The recommendations for staffing in the Nursing Service Plan serve to improve and maintain the health and safety of our staff and students. The approved Nursing Services Plans for the last few years clearly substantiate that West Orange High School requires an additional Certified School Nurse to meet the minimum requirement for safe and effective health management for the students and staff.

Key points:

The current economic environment has precipitated the elimination of our invaluable float nurse position, and presents the possibility of further reductions in school nursing positions and supports. Student health services have become more important to economically depressed families, creating an increase in the volume and frequency of student visits. The resulting ever-widening disparity in the severity of student healthcare needs and diminishing resources at school will negatively impact educational outcomes as well as causing deleterious economic consequences for the District. An increasing number of parents cannot afford to miss the opportunity to attend work in order to stay home and care for their sick children and cannot afford to pay for sick child care. The presence of student with contagious illnesses masked by antipyretics, such as Advil, also poses a risk to medically fragile students, and augments the need for intensive nursing follow up.

In previous years, District Nurses were able to leave their buildings to provide routine coverage for the administration of medications in other buildings, if there was not a substitute school nurse available. The dramatic increase in the severity of student health conditions and high volume of health office visits for illnesses and injuries has made it impossible to safely leave our buildings at any time during the day. Leaving an ill student in one building, to attend to another student can be construed as professional misconduct (N.J.S.A 45:1-21(e)). Currently, there are days when many of us skip lunch and do not have any breaks due to the high volume of student visits for routine and emergency care. It would not be safe to leave the medically fragile, dependent or complex students in our buildings, because there is an increased likelihood that an emergency situation could arise in our absence. With the recent sizable reduction in the workforce in West Orange, there will be less staff members available to carefully observe the students with

individualized emergency health plans for subtle changes in their health status. School staff, and the students themselves, may not recognize the early signs of anaphylaxis or severe low blood sugar before it becomes a life-threatening emergency. Cases of anaphylaxis, which have resulted in fatalities in the school setting, were caused by a delay rather than the lack of administration of epinephrine, as one would think. The presence of the appropriate level of certified school nursing support is absolutely essential for every school at all times to maintain the health and safety of the students and staff. A certified school nurse cannot immediately respond to emergencies without being present in the building.

The summary data from each school in the district supports the need for full time certified school nurses in each building, with the exception of the High School, which requires at least three. Supplementary nursing support is essential for the completion of state mandated screenings. Secretarial support, specifically for each school's health office, is also essential for assistance with the increasingly voluminous amount of paperwork required for compliance with State and Federal mandates. As stated above, the large population at the High School based on the severity model and staffing ratios, warrants 3 full time certified school nurses.

C. Salimbeno
Constance Salimbeno, Director, Student Support Services

[Signature]
Dr. Michael Kelly, DO, School Physician

6/22/15
Date

6/30/15
Date

8/10/15 meeting

Edison Central Six Middle School

Total Enrolled:547

Level I: Nursing Dependent – 0

Level II: Medically Fragile –6

Diabetes Type I (3), Hemophilia, Sickle Cell (recent crisis), heart disease(complex open heart surgery with pacemaker

Level III: Medically Complex – 29

Speocytosis (splensurgery (1) Bil Nephertomies,Daily catherizations(1),(Seizure Disorder(2,)Severe- Allergies-Epinephrine Auto-Injector (17) (1) , Severe Asthma with frequent use of inhaler/nebulizer treatment in nurses' office (6), Severe Depression(1) multiple hospitalizations

Level IV: Health Concerns - 124

Heart Disease (1), Depression (1), Migraine, on medication (3), severe Obesity (7), severe Dysmenorrhea (1), Mild to Moderate Asthma (62) ADHD on meds (17) Autistic (7) Allergies(23),Lyme disease(2)

Number of Daily medications	7
Number of prn medications	64
Average daily number of illness/first-aid	45-60

Screenings: (all data was documented on *A-45 State Health History and Appraisal Form*)

- Vision on all students 547
- Heights, weights, blood pressure on all students with some physical education staff assistance. 547
- Hearing screenings on all students with IEP and those referred to Child Study team, 504 and I&RS committee (100+).

The certified school nurse provides ongoing health care, which includes assessing, planning, implementing, and evaluating in an ongoing manner. The development of Individualized Health Care Plans (IHCP's) and Emergency Care Plans (ECP's) are prepared and implemented by the certified school nurse for each student with acute or chronic health concerns and updated as needed throughout the school years as needs change. Also investigates and verifies information regarding health histories, health practices, environmental concerns, safety issues, communicable disease patterns, and current health information relevant to the practice of school nursing. The nurse communicates with parents and healthcare providers to complete all mandated forms are completed for chronic health concerns and medications. All documentation is recorded on SNAP software on a daily basis.

The nurse also serves an essential role as educator, advocate, as well as community liaison to students, parents and staff on health issues.

Special Concerns:

Over 500 students are projected to attend the 2015-2016, many with critical health concerns including one student with Diabetes on an Insulin pump and several students with Seizure disorders requiring emergency medication. All new to the school and the nurse, records must be reviewed and healthcare needs planned for each year. High volume of student in the health office, many students come from low income families, do not have a medical home and require a lot of nursing time assisting them with meeting their healthcare needs and making referrals. The nurse must hold team meetings with staff to orient them on health concerns in their classrooms since every student is newly enrolled each year. Update meetings as also held as needed throughout the year. The staffs themselves also need teaching, and treatment at times. The school nurse also attends child study team , 504 IR&S committee meetings throughout the year.

All of the students need the new required immunizations (N.J.A.C. 8:57-4) Tdap(Tetanus, Diphtheria and Pertussis) and Meningococcal vaccinations at age 11. This very time consuming with repeated follow-up calls and letters to parents/guardians until they comply. School nurse also holds assemblies for students as needs arise throughout the year, some example for 2014-2015 were hygiene, risk taking behaviors, Influenza prevention, bullying due to healthcare concerns

The nurse provides training for Epi- pen/Glucagon designees need constant upgrading for class trips with different groups. Evaluations and immunization updating for over 50 new/transfer students during the school year many of which are from out of the country and are not in compliance with immunizations and physicals.

The nurse coordinates healthcare needs of students who participate in field trips and after care activities so that their needs will be taken cared of. The nurse then decides if a nurse needs to be present or if they just need a staff designee for EpiPen or Glucagon. Some of these activities include drama productions, school dances, concerts and PARCC preparations classes.

In addition to all of the above the school nurse also serves as a translator for parents, administrators and teachers.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Edison School population.

Gregory Elementary School

Grade levels: K-5

Student population: 580

Number in inclusion classes: 45

Number of students with health concerns requiring medications in school: 90

Level I: Nursing dependent 0

Level II: *Medically fragile 18

- 1- Severely unpredictable anaphylactic reactions to changes in environmental temperature necessitating extensive accommodations.
- 1-Diabetic students with insulin pumps with unstable blood sugars requiring 8 to 10 visits per day, often on an emergency basis
- 1-Hypoglycemic student-unstable
- 2-Severe seizure disorder requiring medication within 4 minutes while unconscious
- 10-Asthmatics requiring nebulizer treatments
- 2-Cardiac arrhythmia requiring emergency management
- 1-Sickle Cell Anemia

*Individualized Health Care Plans & Individualized Emergency Plans must be formulated.

Level III: *Medically Complex 63

- 4-ADHD with daily medication
- 25-Anaphylactic students with Epi-pens
- 3-Allergies of unknown origin requiring frequent emergency management
- 20-Asthma-moderate to severe requiring medication at school
- 5-Complex mental/emotional disorder
- 1-Post bone marrow transplant
- 2- Sickle Cell Disease
- 1- Cerebral palsy with shunt
- 1-Severe congenital eye disease with cataract & detached retina
- 1-Autoimmune disorder

*Individualized Health Care Plans & Individualized Emergency Plans must be formulated.

Level IV: Health concerns 60

- 40-Asthma-mild-moderate requiring medication at school
- 10-GI disturbances including GERD, IBS, possible celiac and eating disorders such as bulimia, anorexia and obesity.
- 10-Chronic headaches requiring medication at school

Number of daily medications 20 (including multiple doses)

Number of PRN medications 90

Average daily number for Illness/First aid 50

Average daily number of follow-up contacts to parents 12

Required Nursing Services:	<u>Number of Students Served</u>	<u>Number of Referrals</u>
Audiometric Screenings	<u>300</u>	<u>2</u>
Vision Screenings	<u>325</u>	<u>7</u>
Blood Pressure Screenings	<u>580</u>	<u>0</u>
Height and Weight Screenings	<u>580</u>	<u>2</u>
Maintenance of Student Health records	<u>580</u>	<u>30</u>
Immunization Records Reviewed	<u>200</u>	<u>30</u>
Scoliosis Screenings	<u>100</u>	<u>1</u>
CST Health Summary	<u>30</u>	<u>5</u>

Special Concerns:

A great number of visits require more than just a bandaide. Often a health office visit will take 5-15 minutes per student to investigate the reason for the visit: there is often a combination of physical and psychological causes for the trip to the health office. Also, the students with chronic conditions such as asthma may visit several times daily for monitoring of their condition and include telephone conversations or written communication with their parents. This year we have 3 diabetic students requiring continuous monitoring of their activities, blood glucose highs and lows and treatment of them. This also required calculation of the carbohydrates ingested and the correct dose of insulin. This can require up to 8 visits daily per student. There are three epileptic students with PRN medications requiring the administration of rectal valium within 4 minutes of the start of seizure activity. There are several students with GI disturbances including GERD, IBS, and eating disorders such as bulimia, anorexia and obesity. There are 25 epi-pens and 3 children with severe reactions to unknown allergens that require monitoring of classroom conditions, snacks and constant communication with the parents. There are several students with frequent headaches and chronic migraines. There is a student under diagnosis for complex endocrine malfunction which necessitates

tracking of symptoms and another student who visits the health office daily and is under diagnostic work-up for possible gastrointestinal or auto-immune disease also requiring communication with the family and tracking of symptoms.

There are yearly screenings of vision, height and weight and scoliosis that need to be fit in between the teachers' busy schedules and the constant streams of students that need frequent attention. Additionally, staff educational programs on diabetes, seizure disorders, asthma, anaphylaxis and bloodborne pathogens must be provided annually to ensure staff and student safety. Staff education is also provided on an individual basis for children with special health concerns, in addition to the provision of the individualized emergency plans.

There are several staff members that require daily medical evaluations and interventions for: multiple sclerosis, chemotherapy, hypoglycemia, high blood pressure, diabetes type 1 and 2, Epi-pen allergies, post-cancer in early stages, and pregnancy. It is also the responsibility of the school nurse to respond to incidents, accidents and other medical emergencies not only of the student population but also of the staff, maintain accident reports and workman's compensation reports.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Gregory School population.

Hazel Avenue School

Grade Levels: K-5

Student Population: 384

Number in Special Education K-5: 17

Number in Basic Skills: 60

Number in ESL: 40

Number of Students with Serious Medical Involvement:

Level I: Nursing Dependent-0

Level II: Medically Fragile-0

Level III:* Medically Complex- 27

1-ADHD

16-Anaphylactic students with Epi-pens

10-Asthma-moderate to severe, requiring medication at school

* Individualized Health Care Plans & Individualized Emergency Plans must be formulated

Level IV: Health Concerns- 59

10- Obesity

45-Asthma-mild, 34 requiring medication at school

2-Dental disease

2-Chronic headaches requiring medication at school

Number of Daily Medications: 1-15

Number of PRN Medications: 54

Number of Daily Treatments: 1-3

Average Daily Number for illness/first aid: 25 to 40

Number of Health Classes/ Week: Assist with 4th and 5th grade puberty classes

Required Nursing Services:	<u>Number of Students Served</u>	<u>Number of Referrals</u>
Audiometric Screenings	<u>317</u>	<u>2</u>
Vision Screenings	<u>216</u>	<u>37</u>
Blood Pressure Screenings	<u>384</u>	<u>0</u>
Height and Weight Screenings	<u>384</u>	<u>2</u>
Maintenance of Student Health records	<u>384</u>	<u>20</u>
Immunization Records Reviewed	<u>100</u>	<u>20</u>
Scoliosis Screenings	<u>67</u>	<u>0</u>
CST Health Summary	<u>20</u>	<u>4</u>

Special Concerns:

Staff educational programs on diabetes, seizure disorders, asthma, anaphylaxis and bloodborne pathogens must be provided annually to ensure staff and student safety. Staff education is also provided on an individual basis regarding children with special health concerns. Classroom individualized emergency plans, and health care plans are provided.

The implementation of Janet’s Law requires planned drills and practice throughout the school year. Epinephrine autoinjector and glucagon delegate training would best be accomplished during dedicated staff in-service days early in the school year. It is difficult for staff to carve out time during the school day for this mandatory training. It is not educationally sound to try to intersperse these critical training programs in the midst of student visits. We will have at least fifteen students with Epinephrine autoinjectors who will require coverage for field trips and school-sponsored events. There were fifteen field trips this past year requiring planning and nursing coverage. Evaluation of foods for numerous classroom celebrations are referred to the school nurse to assure compliance with State mandated nutritional guidelines.

Since more than fifty percent of our students are from of low income families, it is a priority to improve their access to adequate amounts of nutritious food. A small percentage of these students attend our breakfast program before school. Those unable to attend may be spending their mornings thinking about food, rather than concentrating on their studies. Some of these students come to the nurse’s office with complaints of headaches and stomachaches because they are hungry. This is an unnecessary loss of academic time. I would like to explore the implementation of a school breakfast program entitled “breakfast after the bell” to provide nutritional support to all of our students from low income families during school hours. With the help of the Supplemental Nutrition Assistance Program–Education (SNAP-Ed), I plan to offer nutritional education to our parents. Teaching parents and students about asthma management for our forty five students diagnosed with asthma is also a necessity.

It continues to be imperative to maintain compliance with: State mandated screenings and physical examinations, immunization requirements specified by the Center for Disease Control and to complete the mandatory state and other agency reports. The thirty nine vision and hearing referrals this past year demonstrate the importance of these screenings. Children with visual and hearing deficits are known to have a difficult time participating in the educational process. The forty referrals for the lack compliance with mandated vaccination and physical examination requirements are a clear indicator of the ongoing necessity to promote better access to a medical home. Timely medical interventions contribute to improved school performance. Working collaboratively with State and local agencies on disaster-preparedness is essential.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Hazel Avenue School population.

Liberty Middle School

Grade Levels: 7 - 8

Student Population: 453

Self-contained classroom (Special Education-Behavior concerns) - 6 (8th graders)

Number of Students with Serious Medical Involvement:

Level I: Nursing Dependent - 0

Level II: Medically Fragile – 9

Level III: Medically Complex – 94

Level IV: Health Concerns – 51

Number of Daily Medications: 0

Number of PRN Medications: 17

Number of Daily Treatments: 0

Average Daily Number for Illness/ First Aid: 39- 42

Special Concerns:

Student with special needs – Dx: Muscular Dystrophy

2 students with Severe Hemophilia, 1 student with severe allergy to all chemicals and latex, and 5 students with severe food allergies on Epipen, 35 students with food allergies, 1 student with bee sting allergy, 59 students with asthma/ reactive airway disease.

21 field trips and 8th grade overnight trip required planning and preparation due to students with severe food allergies on Epipen, and students on inhalers.

Grade Levels: 7 - 8

Student Population: 502

Self-contained classroom (Special Education-Behavior concerns) - 0

Number of Students with Serious Medical Involvement:

Level I: Nursing Dependent - 2

Level II: Medically Fragile – 16

Level III: Medically Complex – 111

Level IV: Health Concerns – 82

Special Concerns:

Student with special needs – 2 students with Type 1 Diabetes needs blood sugar monitoring/ close observation, 1 student with stoma requiring in and out catheterization, 10 students with severe food allergies on Epipen, 31 students with food allergies, 6 students with non-food allergies, 72 students with asthma/ reactive airway disease, 1 student with Severe Hemophilia, 1 student with Sickle Cell Disease, 1 student with newly diagnosed muscle weakness.

Liberty's current year 2014-2015 nursing services and incoming year 2015-2016 nursing service plan are as follows:

Evaluation of new/ transfer student's immunization records (28 students for 2014-2015 school year) prior to school attendance, with parent notification of incomplete documentation following the state's mandated vaccine requirements.

Generate student's Individual Health Care Plans/ 15 student's Emergency Health Care Plans (6 students with Emergency Health Care Plans for 2014-2015 school year) that are available to staff and is a required sign-out document by teaching staff.

Annual one day school sports physicals on 2nd week of school opening, with estimated student participation of approx 230 students (220 students for 2014-2015), substitute nurse assistance is required for pre-physical screenings for heights, weights, blood pressures, pulse and vision which is done prior to same day physicals. Required sports physical clearance also generated for fall, winter and spring sports.

Epipen designee staff training required (Nov. 11, 2014 training date for 2014-2015 school year) for after school coverage (sports, clubs, musicals, NJ ASK tutorials, student council events) and field trip coverage.

Glucagon Designee Training for 10 staff members and administration scheduled June 2, June 3, June 10, 2015 dates in preparation of 2 students with Type 1 Diabetes Mellitus.

Code AED Response Team meeting – follow-up team meeting re-approach and responsibilities to meet the current new Janet's Law.

Attend staff team meetings – discuss student's health concerns at beginning of school year with updates throughout the year; attend parent conferences, I& RS and 504 meetings.

Annual state mandated screenings – includes 7th grade hearing, scoliosis, and 8th grade vision screenings.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Liberty Middle School population.

Mount Pleasant Elementary School

Grade Level- K-5 Student Population- 400

There are two self-contained classrooms.

Number of Students with Serious Medical Involvement
Level I: Nursing Dependent: 0

Level II: Medically Fragile: 1
Level III: Medically Complex- 48
Level IV: Health Concerns- 96

Number of Daily Medications: 1
Number of children with PRN (as needed) Medications: 50

Average Daily Number of Students who visit Nurse's Office: 30

Special Concerns:

The School Nurse is responsible for the assessment of health issues for all students and the notification to appropriate personnel of some of these health concerns.

Collection of emergency health cards from all students is necessary, and determination of health insurance for each student is required. There are a high number of students with allergies and asthma, many severe, which require supervision and teaching and medication administration. Many of these children visit the health office several times per day during allergy season. There are 7 autistic children who need extra time when they come for nurse visits and screenings. Field trips are scheduled in every grade, which require preparation including packing medications, obtaining a sub nurse if necessary because of the high number of nut allergies and asthma, with much time needed to prepare for the fifth grade overnight trip. A nurse is required for the fifth grade overnight class trip. Training of Epi-pen designees (staff members) is ongoing and requires review every year. There are 24 children with Epi-Pen orders who require a designee. Time is needed to train teachers in signs of severe allergic reactions, asthma attacks, blood borne pathogens, diabetes, as well as signs of seizures and what they need to do. There is one child with seizure disorder who may require emergency medication. There are ongoing Basic Skills and Child Study Team referrals that require hearing and vision screenings. Students in grades Kindergarten, Second, and Four require vision screening. Students in grade five require scoliosis screening. Grades one through four require hearing screenings, and all grades require blood pressure, height and weight screenings. Documentation of these health screenings is required. Health physicals need to be obtained from all Kindergarten, Fourth, and all new entrants to the school. Documentation online of every student visit to office is required. Monitoring student absences is necessary. The development of an Individual Health Plan, as well as an Emergency Care Plan is required for those child with certain health concerns. Maintenance of health records for all students, which are audited by the Health Department, is required.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Mount Pleasant School population.

Pleasantdale Elementary School

As the certified school nurse at Pleasantdale Elementary School, I provide health services to all the students, their families and the staff on an on-going, as needed basis. As the certified school nurse, I support and facilitate the educational process, by helping to improve and protect the health status of the children and staff members. This is accomplished by identifying health-related barriers to the learning process and assisting in supporting necessary modifications/adjustments to support and improve the academic environment.

As the certified school nurse, my role includes, but is not limited to:

Provides Nursing Care:

By utilizing the nursing process, assessment, planning, implementation and evaluation is then provided thus, acting as case manager for each student served. Individualized health care plans and emergency care plans are developed. Documentation of the health care provided is kept on both a nursing computer program (SNAP) and health information and the maintaining of immunization records kept on individual health charts (A-45).

Health Consultant and Liaison:

Acts as a liaison between school (I&RS, Child Student Team, 504 plan, IEP), family (referrals, information, education), physician (network) and community (referrals, resources), New Jersey Epilepsy Foundation, NJ Asthma Task Force (district certified school nurse representative), Commission of the Blind, NJ American Academy of Pediatrics nurse- member, and the district Health and Wellness committee member.

Educator:

Provides direct health instruction to 4th and 5th graders. Provides in-servicing to staff regarding emergency health concerns (anaphylactic reactions to food/substances, Epi-pen (one-on-one delegate training), Asthma, Diabetes –Glucagon Law, Seizures Concussion Identification and Management, Blood-borne pathogens/communicable diseases), as required by law, as well as other health related issues as needed (lice, ringworm, scarlet fever, specific health concerns, Lyme Disease, etc.). One-on-one health education is provided in the health office, as needed. Parent education provided individually through direct contact or phone exchange, written material provided (lice, healthy lunch ideas, reactions to insect bites, skin rashes, cellulitis, skin disorders, fevers, food allergies, epilepsy, blood disorder network program, dental program, friction and heat burns, emotional issues, social interaction support groups, eating disorders, scoliosis, vision impairment, etc.).

Counselor:

Provides to students, families and staff members individual health and wellness counseling; appropriate referrals made as needed.

Child Advocate:

As a child advocate, I collaborate with staff, students, families and medical providers and social agencies (CPP, NJ Family Care program, Epilepsy Foundation, Commission of the Blind, VSP Sight for Students, audiologist, ophthalmologist, etc.), to insure the health needs of each student are met and that the students are physically and emotionally ready to learn.

Certified School Nurse services as per NJAC and NJAC, federal law, Nurse Practice Act of New Jersey and N.J. Sanitation code:

HEALTH RECORDS (N.J.A.C. 8:57-4.1 – 4.20):

Maintain and review student: Health history, records/documents (N.J.A.C. 6A:16-2.2(g))

Immunization record (N.J.A.C:16-2.2 (a))

Conduct and record health screenings (i.e. height, weight, hearing, vision, scoliosis and blood pressure (N.J.A.C. 6A:16-2.2 (k))

Transference and request of health records i.e. A-45 and current physical exam (N.J.A.C. 6A:16-2.4 (d))

Adherence to Family Education rights and Privacy Act (FERPA-20 U.S.C 1232g, 34 CFR Part 99, N.J.A.C. 6A:16-2.2 (h) and N.J.A.C. 6A:32-7

Interpret student admission/registration documents (evidence of immunization requirements) and physical examination

Adhere to NJ DHSS TB testing requirement (N.J.A.C. 18A:40-16 & N.J.A.C. 6A:16-2.2 (a))

MEDICATIONS, TREATMENTS, PROCEDURES AND CARE:

Administer authorized medications, treatments and care (doctor's written order and parent permission/signature) (N.J.A.C. 6A:16-2.1 (a) 2, & 4(v), N.J.S.A. 18A:40-1211-12.21)

Teach/Train and designate Epi-pen (auto-injector) delegates (N.J.A.C. 18A:40-12.5&12.6)

PROVIDE HEALTH CARE:

Provide nursing health care and follow medical orders/regimens to students (IHP, IEHP, dr's orders, NJ Nurse Practice Act) (N.J.A.C. 6A:16-2.1 (a) 4 (iii), N.J.A.C. 6A:16-1.4 (a) and N.J.A.C. 45:11-23 – New Jersey Board of Nursing Statutes)

Communicable Disease – identify possible exposure, isolate, exclude and re-admit any student/employee ((N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))

Reportable Communicable Disease to West Orange Health Department (N.J.A.C. 8:57-1 & N.J.A.C. 6A:16-2.2 (d))

Emergency medical care/transport (N.J.A.C. 6A:16-2.1 (a) 4 (iii))/ notify parent of need for emergency care and transport (N.J.A.C. 6A 16-2.1 (a) 4 (iv))

IMPLEMENTATION OF THE NURSE PRACTICE ACT:

The practice of nursing as a registered professional nurse is defined as "diagnosing and treating human responses to actual or potential physical and emotional health problems, through such services as case-finding, health teaching, health counseling, and provision of care supportive to or restorative of life and well-being, and executing medical regimens as prescribed by a licensed or otherwise legally authorized physician or dentist". (N.J.S.A. 45:11-23 New Jersey Board of Nursing Statutes)

Definitions:

Diagnosing in the context of nursing practice – to identify and discriminate between physical and psychosocial signs and symptoms which are essential to effective execution and management of the nursing regimen. This diagnostic privilege is distinct from a medical diagnosis.

Treating – selection and performance of those therapeutic measures essential to the effective management and execution of the nursing regimen

A human response – signs, symptoms and processes which denote the individual's health need or reaction to an actual or potential health problem.

PLEASANTDALE SCHOOL STATS:

Grade Levels: Pre-K – 5

Student Population: 464
Number in Special Education Classes: 13
Number of Special Education Students: 171
Number of Resource Students 33 (6 main-stream w/resource)
Number of Pre-K Classes: 11
Number of Pre-K Students: 98
Number of ESL Classes: per day 5
Number of ESL Students: 19

Number of Students with Serious Medical Involvement:

Level I - Nursing Dependent - 0
Level II - Medically Fragile – (seizures, colostomy care, etc.) – approximately 13
Level III - Medically Complex – (asthma, epi-pen, etc.) – approximately 45
Level IV - Health Concerns - (frequent illness, frequent nurses visits, depression, anxiety, eating disorder, upper respiratory infections/allergies, ITP, Hemophilia, IgA deficit, etc.) - approximately - 20

Number of PRN Medications: average - 60

Average Daily Number for Illness/First Aid: average – 35

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Pleasantdale School population.

Redwood Elementary School

Grade levels k-5

Current Population: 555

Projected Population for 2015-2016 : **600**

Number in Self-Contained : **36**
Number of ESL students: **14**
Number of resource room students: **35- pull out**

Number of Students with Serious Medical Involvement

Level I : Nursing dependent **0**
Level II : Medically Fragile **4**
Level III : Medically Complex **49**
Level IV : Health Concerns **131**

Number of Daily medications **4**
Number of PRN medications **51**

Number of daily treatments	0
Average daily number of illness/first Aid	40
Number of Emergency 911 calls this year	1

SPECIAL CONCERNS :

Currently we have 4 classes for grade K,3,4 & 5, 5 classes for grade level 1& 2 and 4 classes for special education

Redwood School is the only barrier-free elementary school in the district. Therefore, students with mobility concerns may be expected

Seasonal allergies and asthma were bad this year with as many as 55 students' visits to the health office daily , many staff visited the office as well during this period.

Numerous field trips require health office preparation for the many students with health concerns

One fulltime School nurse is required to meet the needs of Redwood population.

Roosevelt Middle School

Grade Levels 7-8 and Special Education

Number in Special Education -24

Number in ESL: 13

Number of Students with Serious Medical Involvement:

Level I: Nursing Dependent-0

Level II:* Medically Fragile-4

3-Seizure disorder (necessitating the immediate emergency administration of Diastat) 1 student with oral medication for seizures

* Individualized Health Care Plans & Individualized Emergency Plans must be formulated

Level III:* Medically Complex- 52

2-ADHD

18 Anaphylactic students with Epi-pens

28-Asthma-moderate to severe, requiring medication at school

4-Asthma-modererate to severe, requiring a nebulizer treatment

* Individualized Health Care Plans & Individualized Emergency Plans must be formulated

Level IV: Health Concerns- 54

45- Obesity

3-Chronic headaches requiring medication at school

Number of Daily Medications: 2

Number of PRN Medications: 70

Number of Daily Treatments: 1-3

Average Daily Number for illness/first aid: 30- 50

Emotional Issues-10

Average Parental Calls-5-10

Required Nursing Services:	<u>Number of Students Served</u>	<u>Number of Referrals</u>
Audiometric Screenings	<u>248</u>	<u>6</u>
Vision Screenings	<u>262</u>	<u>45</u>
Blood Pressure Screenings	<u>519</u>	<u>0</u>
Height and Weight Screenings	<u>519</u>	<u>4</u>
Maintenance of Student Health records	<u>400</u>	<u>20</u>
Immunization Records Reviewed	<u>400</u>	<u>20</u>
Scoliosis Screenings	<u>200</u>	<u>4</u>
Drug Screenings	<u>3</u>	<u>3</u>

Special Concerns:

There are four student with a seizure disorders who requires the immediate availability of a certified school nurse for appropriate management. Currently, it is not legally possible for anyone besides a nurse or parent to administer diastat for a student with seizures. Three of the students have diastat and the other student uses an oral medication. All of these medications must be administered by the school nurse. There are weekly class trips for the four special education classes which medications must be sent on the trips with a nurse to administer if needed. There are the grade level trips which require medication preparation for a nurse to take on these trips. There is the big three day and two night trip that the nurse has to prepare medications for that are given around the clock for students. The day trips require approximately 30 minutes of preparation for the certified school nurse. The three day two night trip required approximately 20 hours of preparation for the nurse. Many of these hours were on my own time. Emotional Issues-I have been involved with the emotional issues of some of the students. They will come to me if they are upset issues related to peer problems, family problems and nutritional problems. These are issues I often discuss with parents, guidance, CST, teachers, the principal and vice principal because they require a team effort to evaluate and assist.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Roosevelt Middle School population.

St. Cloud Elementary School

Grade Levels: K-5

Student Population: 395

Number in Self Contained Classes: 0

Number of students with serious medical involvement: 55

Level I:	Nursing Dependant-	0
Level II:	Medically Fragile-	3
Level III:	Medically Complex-	85
Level IV:	Health Concerns-	60

Number of Daily Medications: 2; with other short term daily medications that varies based on injury/illness flare ups, the season, and allergy and asthma exacerbations, ranges from 0-25; Routine medications before PE class also varies depending on the season, activities and illnesses.

Number of PRN Medications: 89

Number of Daily Treatments: varies on season and conditions

Average Daily Number for Illness/First Aid: 30

Number of Health Classes: 0; exceptions are student and teacher instruction on infection prevention; diabetes instruction for staff; seizure management training for staff caring for epileptic student; epi-pen instruction for delegees, and puberty classes for fourth and fifth grade girls.

Special Concerns:

There are approximately 20 transient students attending St. Cloud School, some of whom have complex health care needs or other health concerns. These low-income or newly transferred students often require referrals for medical, psychological & dental health care. They may also require multiple follow up conversations between nurse and parent, doctor or other government agencies to ensure the safety and well being of the student while at home or in school. The documentation that is necessary to accompany the student between schools and other districts can also consume a considerable amount of time.

There were approximately 80 I&RS and Child Study Team referrals, which required hearing and vision screening, in addition to the routine screenings that are performed. There are also the I&RS meetings which require medical advice. Pediculosis screening is performed as needed throughout the year. These screenings are performed multiple times on the students who have been identified as having pediculosis, as well as those students in either their class or a sibling's class. There were 30 students with epi-pens who required coverage for field trips. Also there was 1 student who has been diagnosed with Panayiotopoulos Seizure disorder, which has autonomic involvement, this family also has another other child who has been diagnosed with seizure disorder. Additionally there were 49 students with asthma who required assessment, monitoring and treatment at times of illness exacerbation. There are 41 students with seasonal allergies, who required care for flare-ups and symptom management which can occur multiple times a day. Due to bowel/bladder control issues, 2 students have needed periodic assistance and management when they have had accidents, as well as extensive conversations with parents who are understandably upset and overwhelmed with this issue.

In order to prepare the instructional staff to manage the various health issues of their students, it is necessary to carve out time for planning and instructing those who would be responsible for them. Instruction in diabetes, epilepsy, CPR and epi-pen administration is necessary for student safety. Also due to new state requirements, administrators also need to be instructed in glucagon administration. In addition in order to find sufficient designees for those with severe food allergies, the staff need specific information on those students who are in their classrooms with food or other allergies. Scheduling time for instructing the necessary staff in diabetes and its management is difficult with all of the other pressing responsibilities and meetings that the teaching staff has at the beginning of the year.

Health screenings and securing compliance with immunization requirements are time consuming tasks, due to the lack of appropriate health care in the past and frequent relocation of some students. Additionally parental compliance with sharing documentation of necessary health information can be difficult to obtain. Kindergarten and new student registration is also challenging as parents often overlook the necessary health information and feel that the process is complete once they meet with the registrar. This makes procuring health information both time-consuming and difficult as some resist and feel it is no longer needed, or feel that

they can simply bring their child to school and ignore the required documentation.

Assessment of staff members and recording their medical issues/injuries also consumed a significant amount of time. The referral and workman's compensation forms are complex, yet are required in a timely fashion in order to speed up the processing time.

Teaching students and parents about diabetes, seizures, as well as asthma and its management is an ongoing necessity. Additionally, providing parents with updates on immunizations and health information concerning their child/children consumes a great deal of time during the year. Notifying parents about their child's unfortunate accidents in school is also a time consuming but extremely necessary process as there are questions and information that needs to be imparted, as well as referrals for follow-up care as needed.

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the St. Cloud Elementary School population.

Washington Elementary School

DESCRIPTION OF PROFESSIONAL NURSING SERVICES

The certified school nurse in the Public School has many responsibilities within the scope of their professional practices. In an ongoing effort to insure children remain healthy and ready to learn, the school nurse assumes the role of nursing health care provider, investigator, communicator, counselor, educator, child advocate, community liaison, recorder, and manager/supervisor.

PERFORMANCE RESPONSIBILITIES

HEALTH CARE PROVIDER

The certified school nurse provides ongoing health care which includes assessing, planning, implementing, and evaluating. The development of Individualized Health Care Plans (IHCP's) and Emergency Care Plans (ECP's) are carried out by the school certified nurse for each student with acute or chronic health concerns.

INVESTIGATOR

The certified school nurse investigates and verifies information regarding health histories, health practices, environmental concerns, safety issues, communicable disease patterns, and current health information relevant to the practice of school nursing. Consultations with parents and guardians, health care provider, specialists, health agencies, classroom teachers, administrators, custodial staff, and maintenance staff are sought in order to gather information.

COMMUNICATOR

The certified school nurse uses a variety of approaches to share important information with students, parents, staff members, health care provider, health care agencies, administrators and governmental agencies. Telephone conferences, personal letters, newsletters, flyers, bulletin boards, e-mails, websites, personal conferences, departmental meetings, intervention and referral service meetings, child study team meetings, CORE Team meetings and 504 accommodation meetings represent some of the methods in which health information is communicated.

COUNSELOR

Certified school nurses serve in the role of counselor to students, parents, and staff regarding health issues and personal concerns. Referrals are made to the school psychologist, guidance counselor, student assistance counselor, health care provider, and community health resources as needed.

EDUCATOR

The role of educator is an important function of the certified school nurse. Informal instruction is provided for students in grades 5th as:

- Alcohol, Tobacco, and other Drugs
- Communicable & Chronic Disease
- Consumer Health
- Family & Social Health
- Growth & Development
- Injury Prevention & Safety
- Mental & Emotional Health
- Nutrition
- Personal health

Informal teaching occurs continuously in the delivery of health care to students and staff. The certified school nurse often instructs the faculty on issues concerning asthma, allergies, diabetes, seizure disorders, child abuse, and, DYFS. Parent education is provided through written materials, letters, phone conversations, and conferences.

CHILD ADVOCATE

Certified school nurses work closely with the staff and families to ensure that health needs and accommodations are identified and met. Advocacy can extend beyond these arenas to include referrals for health services, counseling, community programs, camps, and working with DYFS.

COMMUNITY LIASON

Certified school nurses work with local groups and organizations to bring special programs into the schools. The Health Department, hospitals and the Drug Awareness Council are two examples of local groups that sponsor programs.

RECORD KEEPER

The certified school nurse spends a great deal of time in the role of record keeper. The nurse must keep a legal record for each student and must document each incident of nursing care. Each entry must include the date, time, major complaint, and nursing assessment, plan of care, implementation and evaluation. All written communication from parents or health care providers must be incorporated into student health records. The school nurse also must collect and record data when requested by government agencies for immunizations, tuberculosis testing, and employee injuries and maintain state mandated A45 Health Record for all students recording vision, hearing, height and weight, immunizations, physical findings for health care providers and any other pertinent information on students.

MANAGER/SUPERVISOR

The multiple tasks and assignments the certified school nurse assumes require him/her to be an efficient manager/supervisor. In the school setting, he/she must manage any health problems that may compromise the learning process. For this reason, school health care providers must prioritize concerns and assign health service staff in a way that achieves this goal.

The assignment of school nurses in the Public Schools should not be based solely on school enrollment. Consideration should be given to the special education population and the severity of health concerns present in each building.

Nursing dependents	
Level 1 : NURSING DEPNDENTS	1
Level 11; MEDICALLY FRAGILE	40
LEVEL 111: MEDICALLY COMPLEX	50
LEVEL V1: HEALTH CONCERNS	298
DAILY MEDICATIONS...	2
PRN MEDICATIONS	90
DAILY TREATMENTS	1
AVERAGE DAILY NUMBER OF ILLNESS/FIRST AID	25-60

SPECIAL CONCERNS:

Projected enrollment of 491 and students or more for the 2015-2016 school year. The nurse has to review all health records and concerns, this huge task due the fact they are only in the school for one year and everything has to be completed by June. Also all incoming student need have by New Jersey LAW (N.J.A.C. 8:57-4) (1). Tdap **booster (Tetanus, Diphtheria and Pertussis)** and (1) Meningococcal vaccine. Also, Field trips which require health preparation, coverage and delegation, All grades need audio testing ,vision, hgts., wgts. and blood pressure done by the nurse. The student population includes approximately 90% either free or reduced lunches... Also, growing number of students have no medical home and NJ-KID applications have been distributed as much as possible

Due to these required nursing services, one full time certified school nurse is necessary to meet the health & safety needs of the Washington Elementary School population.

Health concerns will be broken down into four levels:

Level I: Nursing Dependent..... 1

Nursing dependent students require 24 hours/day care. The care is frequently one-to-one and requires skilled nursing care for survival. Many are dependent on technological devices for breathing or require continuous nursing assessment and intervention.

Level II: Medically Fragile..... 40

Students who are classified as medically fragile have complicated health care needs and face each day with the possibility of life-threatening emergencies and require the skill and judgment of a professional nurse. Examples may include, but are not limited to: severe seizure disorders requiring medication, severe asthma, sterile procedures, tracheotomy care, and diabetics.

Level III: Medically Complex50

Students with medically complex concerns require daily treatments or close monitoring by a professional nurse. They may have unstable physical and/or social-emotional conditions and there is the potential for a life-threatening situation. Examples include, but are not limited to: ADHD on medication, anaphylactic possibilities, severe hemophilia, cardiac , heart pacer and cancer, sickle cell, immune disorders, moderate to severe asthma requiring an inhaler or flow meter, scheduled medications, medications with the potential for severe side effects, unstable metabolic disorders, the need for continuous oxygen, and complex mental or emotional disorders.

Level IV: Health Concerns... 298

In the category of health concerns are students with uncomplicated and predictable physical, social, or emotional conditions. Occasionally, the students require monitoring, varying from bi-weekly to annually. Examples include, but are not limited to: dental disease, headaches, migraines, sensory impairments, self-managed diabetes, and dietary restrictions such as, lactose intolerance, eating disorders, and orthopedic conditions requiring accommodations.

In-service for staff and follow-up on Diabetes, Glucagons, Asthma and Epi-pens.

Also, Blood borne Pathogens in-service for staff

West Orange High School

Grade Levels 9-12

Current Student Population: 2036

Projected population for 2015-2016: 2084

Number in Self-Contained Classes: 56 students totaled (5) classes: including 1 Autistic class (4), 2: Mild Cognitive classes Grades 9/10 (6) and one class in (18 – 21years of age) (25) Transition Program.

Number of Students with Serious Medical Involvement: 865 (as defined by *The Staffing Model for the Delivery of School Health Services Severity Coding Definitions*)

Level I: Nursing Dependent - 0

Level II: Medically Fragile –

Autism (15), Asperger's Syndrome (15), Seizure requiring immediate administration of rectal medication (1) Cerebral Palsy (1) Wheel Chair Bound/Assistive Devices (2).

Level III: Medically Complex –

Epinephrine Auto-Injector (30), Food Allergies requiring administration of Benadryl (98) and Epi Pens (132) Diabetes (IDDM) (6), Sickle Cell Disease (6), Hemophilia/Bleeding Disorders (2) Asthma (180), regular use of Nebulizer treatment in nurses' office (6), Full Term Pregnancy (3) HIV/AIDS (4) Coagulation Disorders (2) Juvenile Rheumatoid Arthritis (1), Cystic Fibrosis (1), Cardiac Anomalies (10), Cerebral Malformations (4) Milroy's Disease (1) Multiple Sclerosis (1)

Level IV: Health Concerns -

Seizures (10), Depression (32), Bipolar (14), Mood Disorder (15), Schizophrenia (5), Obsessive Compulsive Disorder (3), Adjustment Disorder (3), ADHD (30), ADD (12), Tourette's Syndrome (2), Arthritis (2), Osgood Schlatters Disease (2), Visual Impairment (8), Audio Impairment (3), Diabetes (NIDDM) (1), Hypoglycemia (2), Ulcer/Colitis (2), Irritable Bowel Syndrome (4), Hypoglycemia (1), Cancer (6), Syncope (5), Thyroid (4), Hypertension (11), Migraine (10), Ovarian Cysts (2), Endometriosis (10), Dysmenorrhea (200), Head Injury (27), Epstein Barr Syndrome (8), Chronic Fatigue Syndrome (12), Kidney Disease (2), Sleep Disorder (7), GERD/GI Distress Disorder (50), Eczema (8), Eating Disorders-Anorexia (7), Obesity/Poor dietary habits (136), Seasonal Allergies (100), Cardiac Anomalies Minor (12), Head Injuries: concussions/TBIs (36)

Daily Activities:

Number of Daily Medications: 10
Number of PRN Medications: 185
Number of Daily Treatments: averages approx: 80 - 100/day
Average Daily Number for Illness/First Aid: 75
Number of Emergency 911 calls this year: 20

SPECIAL CONCERNS:

- Participation in Core Team meetings weekly, I&RS meetings, CST determination meetings, and IEP reviews.
- Health topics taught in groups or individually (Management of health disparities): Asthma, Allergies, Diabetes, Obesity, Hypertension, Seizures, JRA, Sickle Cell, Cancer, Gestational Monitoring, Concussion/TBIs)
- Nursing Assessment of students suspected of being under the influence of illegal substances requires substantial nursing time. There were 36 in the past such incidences per year.
- Counseling and referring students for serious problems found in the adolescent population, such as pregnancy, STD exposure, reproductive health, sexual identity issues, interpersonal relationship issues, family dynamics, eating disorders, nutrition related issues, weight monitoring, high blood pressure education and monitoring, emotional disorders such as depression, suicidal ideation and/or attempts, self-mutilation, abuse (sexual, physical and emotional), and DYFS referral, to name a few.
- Power school attendance is recorded for medical absences and health office visits on a daily bases
- Networking with outside agencies CDC, FDA, NIH, WHO, NJSDOH, WODOH and other health care providers is additional daily responsibility.
- Conflict avoidance, resolution and anger management are frequent issues addressed by the nurses.
- We arrange annual sports' physicals involving school physicians, athletic trainer, coaches, nurses, and secretarial staff to examine approximately 600 student-athletes during 4 after-school sessions. Each sports physical is then reviewed by nursing and medical staff. Medical referrals are made for those students who are not medically cleared to participate in sports. Follow-up letters are sent and medical documentation must be obtained prior to athletic participation.
- All results from all sports physicals must be documented by WOHS nursing staff
- Pre-concussion screening for high-impact sports using ImPact Assessment Screening Software will continue for approx. 200 (fall sports), 50 (winter sports) and 50 (spring sports). Post-concussion screening is done on a PRN (as needed) basis (approx 12 per year).

- Zurich Six Step Return to Activity Post Concussion Progression tracked and monitored in concert between WOHS Athletic Trainer and WOHS CSNS/RNS
- Regular monitoring and on-going counseling is done with students having chronic illnesses such as diabetes, sickle cell disease, asthma, seizures, JRA, cancer, fibromyalgia, mental health disparities and other major health problems.
- Reviewing, completing, processing, documenting and filing approx. 1,800 sport's physicals for three sports seasons and prior sports seasons consumes many nursing hours by two nurses.
- Review of records of transfer students (approx. 210), which often necessitates several contacts with previous schools of attendance to obtain immunization records and critical health information, is an ongoing task throughout the year. In addition medical records for those students transferring out of district are processed and sent to the appropriate facility (approx.160).
- Medical information and contacts regarding those students who are placed on Home Instruction (both at home and in-patient facilities) are coordinated through the health office (approx. 40 students). This includes on-going communication with guidance, special services, parent/guardian, medical personnel and in-patient facility personnel.
- Information about students with serious health issues must be communicated to faculty members in order to insure the safety of our students, This necessitates maintaining a separate folder for each student, emailing the teachers, guidance counselors and deans of each student to report to the health office to receive and sign for pertinent medical information, and following-up with those who do not report in a timely manner.
- We continue to monitor student compliance with the newly revised New Jersey State mandate for Immunizations/Vaccinations N.J.A.C. 8:57-4. Parent/guardian of students who failed to complete the series and comply with state law were notified and informed their child would be excluded from school unless documentation of vaccine administration was received within a set time frame. Networking with students' physician and the West Orange Health Department are integrated into this process.
- Parental/guardian permission for Mantoux testing was obtained from those students who transferred from specific locations, as mandated by the state. The Mantoux test was then administered. Test results were assessed; follow-up and referrals were made upon necessity.
- In order to prepare for possible disaster/evacuation/lockdown situations a packet of health concerns was updated and is maintained on a regular basis.

This packet includes a list of student and faculty health issues, along with each student's class schedule. A designated (common) area is determined to ensure student accountability, medication administration, etc. Each student is notified to evacuate to Pleasantdale Elementary School at this pre-arranged location. During a disaster evacuation drill, this system was implemented.

- Presentation was done to the Administrators regarding Glucagon administration for diabetic students (as per state guidelines). Training requires 4 hours to become a glucagon delegate.

- Presentation was done to WOHS faculty regarding Blood Borne Pathogens for all students (as per state guidelines).
- Presentation will be done to WOHS faculty regarding Head Injuries/Concussion/Seizures for all students (as per state guidelines).
- Coordination and maintenance of health office equipment/inventory, Cardiac Life Support AEDs throughout WOHS campus are monitored on a monthly base.
- Presentation will be done to the full faculty regarding Anaphylaxis /Epi Pen/Asthma for all students (as per state guidelines).
- Coordination and procurement of adroit nursing coverage, especially in the Diabetic, Asthmatic/Anaphylactic and Epileptic School Population, for absences and field trips.

Yearly Screenings: (all data was documented on *A-45 State Health History and Appraisal Form*)

Scoliosis -	1,120
Vision	560
Hearing -	560
Physicals (including sports physicals)	975
Mantoux -	17 per state mandate plus

On a daily basis: All visits to the health office are documented in Power School. On an average day at WOHS 80 - 100 students are cared for in the health office. In addition, documentation regarding students, such as attendance issues in Power School, physical or emotional health concern, counseling, referrals made, communication to health care provider, parents/guardian, etc, are noted in SNAP.

Participation in 10 post contractual mandatory district nurses meetings and 10 mandatory faculty meetings.

Mandatory participation in Continuing Education Units mandated to maintain renewal of professional nursing license/ school nurse certification, and continuing professional educational hours in the State of New Jersey.

In addition to caring for the students at West Orange High School, we provide services as the "occupational health nurses" for 350 school employees with numerous health issues such as Type 1 Insulin Dependent Diabetes Mellitus, Hypertension, Asthma, Gestational Monitoring, Osteoarthritis, Congestive Heart Failure (Renal Insufficiency) Cancer, Anaphylaxis and etc. This position mandates having the current two nurses to respond to disputes, accidents and medical emergencies, acute and chronic illnesses, and other health disparities in the adult high school population. Documentation, computer entry and case follow up have to be recorded and filed, for medical liability issues (workman's compensation and administration updates).

**The Public Schools
West Orange, New Jersey 07052**

COMPETITIVE CONTRACT SUMMARY AND CONTRACT AWARD RECOMENDATION

On authorization of the Business Administrator formal public competitive contracts were solicited for a lesson planner, curriculum builder, student growth objectives, student data analysis modules and training for all schools in the West Orange District. This solicitation was made by advertised Public Notice appearing in the Star Ledger on July 6, 2015.

Bids were sent to the following vendors:

CaseNEX-DataCation Education Designs Unlimited OnCourse Systems for Education

Proposals were opened and read on Tuesday, July 28, 2015 at 11:00AM at the Administration Building.

Those in attendance were:

<u>Name</u>	<u>Firm</u>
John Calavano	WOBOE
Grace Yeo	WOBOE

Proposals were received from the following firms:

OnCourse Systems for Education	Lesson Planner	\$20,007.00
	Curriculum Builder	\$11,000.00
	Student Growth Objectives	\$20,007.00
	Student Data Analysis	\$16,857.50
	On-Site Training	\$1,500 per diem
	Webinar Training	\$100.00 per hour

Recommend award of a contract to OnCourse Systems for Education, Gibbstown, NJ for a total of \$67,871.50 with a per diem rate of \$1,500 for on-site training and a per hour rate of \$100 for webinar training.

**The Public Schools
West Orange, New Jersey 07052**

BID SUMMARY AND CONTRACT AWARD RECOMMENDATION

On authorization of the Business Administrator formal bids were solicited for the roof shingle replacement project at the Administration Building. This solicitation was made by advertised Public Notice appearing in the Star Ledger on July 10, 2015.

Bids were sent to the following vendors:

Tamco Roofing	Pro Construction	Scott Roofing	Integrity Roofing
BLOK Construction	Gen II Contracting	Noble RoofingG.C.	CSI
Dynatech Const.	Barrett Roofing	Billy Contracting & Restoration	

Sealed bids were opened and read aloud on Tuesday, July 28, 2015 at 11:00AM at the Administration Building Room 103.

Those in attendance were:

<u>Name</u>	<u>Firm</u>
John Calavano	WOBOE
Robert Csigi	WOBOE
Kathy McCormick	WOBOE
Jamie Lynn Knight	Gen II Contracting

Proposals were received on each item and extended on the basis of quantities provided as follows from the following firms:

Integrity Roofing	\$99,340 (base bid) Alt 1 (Chimney Repairs) \$24,000 Alt 2 (Chimney Replacement) \$125,000 Alt 3 (Repair & Aluminize Soffits) \$68,000
Gen II Contracting	\$240,000 (base bid) Alt 1 (Chimney Repairs) \$22,000 Alt 2 (Chimney Replacement) \$45,000 Alt 3 (Repair & Aluminize Soffits) \$32,400

Recommend award of a contract for the roof shingle replacement at the Administration Building to Integrity Roofing, Rahway, NJ for a total of \$191,340 (\$99,340 (base bid), Alt 1 Chimney Repairs \$24,000 & Alt 3 Repair & Aluminize Soffits \$68,000).

**The Public Schools
West Orange, New Jersey 07052**

BID SUMMARY AND CONTRACT AWARD RECOMMENDATION

On authorization of the Business Administrator formal bids were solicited for kitchen equipment repairs at all schools. This solicitation was made by advertised Public Notice appearing in the Star Ledger on July 17, 2015.

Bids were sent to the following vendors:

Malachy Parts & Service
Pro-Tech
CD News

Sealed bids were opened and read aloud on Tuesday, August 4, 2015 at 11:15AM at the Administration Building Room 103.

Those in attendance were:

<u>Name</u>	<u>Firm</u>		
John Calavano	WOBOE	Ken Calabelle	CIS
Robert Csigi	WOBOE	Lori Weiss	Pro-Tek
Kathy McCormick	WOBOE	Fred Constantino	Malachy

Proposals were received on each item and extended on the basis of quantities provided as follows from the following firms:

Malachy Parts & Service	(Base Bid A)	Monthly Contract \$833	
		Annual Contract \$8,330 (10 months)	
		Parts %: 10% discount from MSRP	
	(Base Bid B)	Monthly Contract Labor & Parts	\$4,500
		Annual Contract Labor & Parts	\$45,000 (10 months)
Pro-Tech	(Base Bid A)	Monthly Contract \$1,215	
		Annual Contract \$12,150 (10 months)	
		Parts %: 10% discount from MSRP	
	(Base Bid B)	Monthly Contract Labor & Parts	\$5,280
		Annual Contract Labor & Parts	\$52,800 (10 months)

Recommend award of a contract for kitchen equipment repairs Labor and Parts Base Bid B at all schools District wide to Malachy Parts & Service, Bayonne, NJ for a total of \$45,000 (Base Bid B). This bid has a renewal option for 2016-2017 for a total of \$45,000 (Base Bid B).

**The Public Schools
West Orange, New Jersey 07052**

BID SUMMARY AND CONTRACT AWARD RECOMMENDATION

On authorization of the Business Administrator formal bids were solicited for roof restoration at the High School Auto Shop. This solicitation was made by advertised Public Notice appearing in the Star Ledger on July 17, 2015.

Bids were sent to the following vendors:

Tamco Roofing	Arch Concepts	Integrity Roofing
BLOK Construction	Gen II Contracting	Kennison Construction
GMH Associates	Barrett Roofing	Billy Contracting & Restoration
Lavrant Construction	Noble Roofing	G.C. Dynatech Construction
Clifton & Clark Roofing	Galia Construction	CD News

Sealed bids were opened and read aloud on Tuesday, August 4, 2015 at 11:00AM at the Administration Building Room 103.

Those in attendance were:

<u>Name</u>	<u>Firm</u>
John Calavano	WOBOE
Robert Csigi	WOBOE
Kathy McCormick	WOBOE
Barry Flaselbane	Passaic Metal
Ken Calabelle	CIS
Jurand Marcinkienik	Blok Group

Proposals were received on each item and extended on the basis of quantities provided as follows from the following firms:

Integrity Roofing	\$26,340
G. C. Dynatech	\$52,000
Blok Group	\$96,505.53

Recommend award of a contract for roof restoration at the High School Auto Shop to Integrity Roofing, Rahway, NJ for a total of \$26,340.



IT Asset Removal Agreement

Client: West Orange Public Schools

Client Contact: Carmine Iacullo

Date: July 31, 2015

Presented By: Mark DeTroia

Upcycle LLC Contacts/Title	Project Role	Contact Info
Mark DeTroia – Account Manager	Key contact for all inquiries regarding project management.	973-567-8341 mark@upcyclellc.com

Upcycle LLC, is committed to providing a cost effective, environmentally conscious and socially responsible outlet for end of life IT equipment while improving the access to vital technology for those in need. We are excited to partner with West Orange Public Schools, to dispose of your retired IT equipment. One of our goals is to make the process of partnering with Upcycle LLC as effortless and rewarding as possible. We pride ourselves on being flexible and amenable to fit all of each of our clients' needs and specific requests. All services listed below, but not limited to, are guaranteed by Upcycle LLC to West Orange Public Schools, upon agreeing to work with Upcycle LLC to handle your retired IT hardware disposal.

Services:

1. Upcycle LLC will package and remove equipment from the storage facility, office or wherever the equipment is being held.
2. Upcycle LLC will receive right of first refusal on all end of life, surplus, obsolete, and retired IT equipment.
3. Upcycle LLC will provide full removal of assets identified for disposal
4. Upcycle LLC will accept anything with a plug in any condition and will pick any and all of your end of life equipment and electronic waste.
5. Each shipment will be assigned a unique job number and all assets associated with the job will be catalogued and inventory will be taken on site .
6. All equipment will be transported to the Upcycle LLC facility where it will be weighed with the weights being sent directly to our contact at WEST ORANGE Public Schools.

www.upcyclellc.com
(973)575-1400 f(973)575-1404

7. If units cannot be refurbished and restored to good working condition, they will be recycled according to the responsible recycling practices set forth by the industry by our R2 certified Recycling Partner
8. The following reports will be provided to the Client.
 - ✓ **An Inventory Report** detailing a list of all equipment received from WEST ORANGE Public Schools.
 - ✓ **A Letter of Responsibility** ensuring that all equipment is handled properly and that nothing ends up in a land fill or overseas **OR a Certificate of Recycling (if necessary)** linked to the job number and list of equipment processed guaranteeing that all equipment is recycled according to local, state, and federal guidelines.
 - ✓ **A Certificate of Destruction** or a **Certificate of Data Security** that pertains to all hard drives

UpcycleLLC will agree to pay West Orange Public Schools \$500 for the attached list of equipment. Payment will be made at the time of pick up via company check.

There are no charges or fees associated with any of these services and we look to make it easy, cost effective, and fulfilling for our partners and our goal is to develop long term and mutually beneficial relationships. We hope to develop an effective partnership in handling your old IT equipment in a cost effective, environmentally conscious, and socially beneficial and responsible fashion. As mentioned, we are able to tailor our IT asset removal projects to each client's specifications so please feel free to contact me directly with any questions and or requests.

Mark DeTroia
www.upcyclellc.com
mark@upcyclellc.com
973-567-8341

www.upcyclellc.com
(973)575-1400 f(973)575-1404

Computer Recycling

School	Room # / Location	Qty.	Description (PCs/Monitors/Printers/Misc)
WOHS	2105	6	Box(es) of miscellaneous items
"	"	57	Dell OptiPlex 745
"	"	3	Dell OptiPlex 755
"	"	1	Dell OptiPlex 960
"	"	44	Dell Latitude E5500
"	"	8	LCD Monitor - 17"
"	"	2	Dell 1110 Laser printer
"	"	1	APC RBC43 Battery pack
"	"	1	HPLaserjet Pro 400 Color
"	"	1	HP Scanjet 4850 scanner
"	2100	3	16 unit laptop cart
"	2227 (DLL)	4	16 unit laptop cart
WOHS	1226	6	Box(es) of miscellaneous items
"	"	176	Dell OptiPlex 745
"	"	75	CRT Monitor-17"
"	"	95	LCD Monitor-17"
"	"	1	HP LaserJet 1300
BOE	204	5	Dell Optiplex 620
"	204	2	HP 1320
"	204	1	Lexmark 4227
"	Storage room	2	HP1320
"	Storage room	1	HP 1300
"	Storage room	1	HP P2035
"	204	1	Box with Misc items
"	204	1	Dell Latitude D600
"	204	1	Dell Optiplex 745
"	204	2	Epson Projectors
"	204	1	32" Television
"	204	1	HP ScanJet 4850
RMS	Gym/Custodial Area	1	Dell Server Rack
		18	Dell Optiplex 745
		14	Dell LCD Monitors
		1	HP DeskJet 970CXI
		1	HP LaserJet 1300
		2	Dell LaserJet 1110
	Main Office	1	Lexmark Forms Printer 4227+

EMS	Stage	1	Dell Optiplex 745
GRE	hallway by gym	11	CRT Monitor
"	"	30	Dell Optiplex 745
"	"	3	Box(es) of miscellaneous items
PLE	Basement	43	Dell Optiplex 745
"	"	1	LCD Monitor
"	"	2	DELL printer
"	"	1	APC UPS
"	"	1	HP DeskJet 880C
"	"	1	HP LaserJet 1320
"	"	5	Box(es) of miscellaneous items
HAZ	Basement	12	Dell Optiplex 745
		3	Dell Optiplex 620
		1	Dell Optiplex 380
		7	CRT Monitors
STCL	Lower Gym	12	Dell Optiplex 745
		8	CRT Monitors
LMS	Server Room	2	Dell 745
LMS	Server Room	2	Dell 620

8/3 3:25pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 12 Month Period Ending 06/30/2015

=====

ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,084,335.80
116	Capital reserve Account		\$519,878.00
	Accounts receivable:		
132	Interfund	\$861,903.36	
141	Intergovernmental - State	\$2,698,377.37	
143	Intergovernmental - Other	\$6,542.79	
153,154	Other (net of est uncollectible of \$_____)	\$104,955.00	\$3,671,778.52
	Other Current Assets		\$954,736.54

--- R E S O U R C E S ---

301	Estimated Revenues	134,330,487.00	
302	Less Revenues	(134,735,576.84)	
			(\$405,089.84)
	Total assets and resources		\$7,825,639.02

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 12 Month Period Ending 06/30/2015

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$886,253.38
	Other current liabilities	\$1,089,971.85
	TOTAL LIABILITIES	\$1,976,225.23

=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$344,155.30
	Reserved fund balance:	
760	Reserved Fund Balance	\$519,878.00
601	Appropriations	137,577,840.96
602	Less : Expenditures	135,082,897.08
603	Encumbrances	\$344,155.30 (135,427,052.38)
		\$2,150,788.58
	Total Appropriated	\$3,014,821.88
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$5,260,891.91
303	Budgeted Fund Balance	(\$2,426,300.00)
	TOTAL FUND BALANCE	\$5,849,413.79
	TOTAL LIABILITIES AND FUND EQUITY	\$7,825,639.02

=====

West Orange Board of Education
 General Fund - Fund 10
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/2015

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	137,577,840.96	135,427,052.38	\$2,150,788.58
Revenues	(134,330,487.00)	(134,735,576.84)	\$405,089.84
	\$3,247,353.96	\$691,475.54	\$2,555,878.42
Less: Adjust for prior year encumb.	(\$821,053.96)	(\$821,053.96)	
Budgeted Fund Balance	\$2,426,300.00	(\$129,578.42)	\$2,555,878.42
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$2,426,300.00	(\$129,578.42)	\$2,555,878.42
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$2,426,300.00	(\$129,578.42)	\$2,555,878.42

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 12 Month Period Ending 06/30/2015

		BUDGETED	ACTUAL TO	NOTE: OVER	UNREALIZED
		ESTIMATED	DATE	OR (UNDER)	BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	125,840,952.00	125,749,013.97		\$91,938.03
2XXX	From Intermediate Sources		\$100.00		(\$100.00)
3XXX	From State Sources	\$8,339,535.00	\$8,681,481.70		(\$341,946.70)
4XXX	From Federal Sources	\$150,000.00	\$304,981.17		(\$154,981.17)
TOTAL REVENUE/SOURCES OF FUNDS		134,330,487.00	134,735,576.84		(\$405,089.84)
=====					
AVAILABLE					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$44,102,325.64	\$44,077,140.09	\$2,641.77	\$22,543.78
11-2XX-100-XXX	Special Education - Instruction	\$14,049,403.98	\$13,892,330.25	\$738.95	\$156,334.78
11-230-100-XXX	Basic Skills - Remedial Instruction	\$2,038,704.26	\$2,031,243.19	\$100.60	\$7,360.47
11-240-100-XXX	Bilingual Education - Instruction	\$1,301,373.13	\$1,300,523.13	\$0.00	\$850.00
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$509,151.00	\$474,939.53	\$0.00	\$34,211.47
11-402-100-XXX	School-Spons. Athletics - Instruction	\$1,049,693.36	\$990,631.40	\$0.00	\$59,061.96
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	\$7,992,287.31	\$7,173,460.73	\$0.00	\$818,826.58
11-000-211-XXX	Attendance and Social Work Services	\$211,111.00	\$211,036.58	\$0.00	\$74.42
11-000-213-XXX	Health Services	\$1,457,412.83	\$1,432,018.53	\$0.00	\$25,394.30
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$1,654,011.00	\$1,651,310.40	\$0.00	\$2,700.60
11-000-217-XXX	Other Support Serv - Students Extra Srvc	\$1,668,091.00	\$1,466,744.85	\$0.00	\$201,346.15
11-000-218-XXX	Guidance	\$2,794,849.00	\$2,625,974.49	\$445.00	\$168,429.51
11-000-219-XXX	Child Study Teams	\$3,128,976.35	\$3,088,646.25	\$0.00	\$40,330.10
11-000-219-592	Misc Purch Ser	\$8,352.73	\$8,031.34	.00	\$321.39
11-000-221-XXX	Improv of Inst. - Instruc Staff	\$211,008.00	\$210,624.66	\$0.00	\$383.34
11-000-222-XXX	Educational Media Serv/School Library	\$1,328,094.77	\$1,307,584.93	\$11,975.06	\$8,534.78
11-000-223-XXX	Instructional Staff Training Services	\$160,244.50	\$151,857.06	\$0.00	\$8,387.44
11-000-230-XXX	Supp. Serv.-General Administration	\$1,934,051.88	\$1,884,725.20	\$45,314.70	\$4,011.98
11-000-240-XXX	Supp. Serv.-School Administration	\$7,128,436.94	\$7,076,851.74	\$570.00	\$51,015.20
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$1,904,674.49	\$1,899,611.14	\$891.00	\$4,172.35
11-000-261-XXX	Require Maint. for School Facilities	\$3,210,158.70	\$3,164,937.51	\$30,564.91	\$14,656.28
11-000-262-XXX	Custodial Services	\$7,640,596.10	\$7,568,374.93	\$64,713.33	\$7,507.84
11-000-263-XXX	Care and Upkeep of Grounds	\$509,066.97	\$485,897.65	\$225.00	\$22,944.32
11-000-266-XXX	Security	\$533,924.23	\$533,923.67	\$0.00	\$0.56
11-000-270-XXX	Student Transportation Services	\$8,249,930.49	\$7,968,435.70	\$13,352.00	\$268,142.79
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	\$20,003,176.86	\$19,662,147.67	\$151,106.24	\$189,922.95
TOTAL GENERAL CURRENT EXPENSE					
EXPENDITURES/USES OF FUNDS		134,779,106.52	132,339,002.62	\$322,638.56	\$2,117,465.34
=====					

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/2015

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$723,639.00	\$673,680.88	\$19,207.04	\$30,751.08
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$1,819,923.44	\$1,815,041.58	\$2,309.70	\$2,572.16
	-----	-----	-----	-----
 TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	 \$2,543,562.44	 \$2,488,722.46	 \$21,516.74	 \$33,323.24
	=====	=====	=====	=====
 10-000-100-56X Transfer of Funds to Charter Schools	 \$255,172.00	 \$255,172.00	 .00	 .00
	-----	-----	-----	-----
 TOTAL GENERAL FUND EXPENDITURES	 137,577,840.96	 135,082,897.08	 \$344,155.30	 \$2,150,788.58
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 12 Month Period Ending 06/30/2015

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	125,184,960.00	125,184,959.98	\$0.02
1310	Tuition from Individuals		\$1,300.00	(\$1,300.00)
1320	Tuition from LEAs Within State	\$450,000.00	\$221,728.04	\$228,271.96
1340	Tuition from Other Sources		\$43,975.00	(\$43,975.00)
1910	Rents and Royalties		\$161,645.50	(\$161,645.50)
1XXX	Miscellaneous	\$205,992.00	\$135,405.45	\$70,586.55
	TOTAL	125,840,952.00	125,749,013.97	\$91,938.03
		=====	=====	=====
2XXX	Intermediate Sources		\$100.00	(\$100.00)
		=====	=====	=====
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	\$438,150.00	\$613,410.00	(\$175,260.00)
3131	Extraordinary Aid	\$1,389,008.00	\$1,389,008.00	.00
3132	Categorical Special Education Aid	\$4,191,194.00	\$3,429,407.50	\$761,786.50
3176	Equalization	\$1,793,898.00	\$2,511,457.50	(\$717,559.50)
3177	Categorical Security	\$386,465.00	\$541,051.00	(\$154,586.00)
3178	Adjustment Aid	\$140,820.00	\$197,147.70	(\$56,327.70)
	TOTAL	\$8,339,535.00	\$8,681,481.70	(\$341,946.70)
		=====	=====	=====
--- FEDERAL SOURCES ---				
4200	Medicaid Reimbursement	\$150,000.00	\$266,042.35	(\$116,042.35)
4XXX	Other Federal Aids	\$0.00	\$38,938.82	(\$38,938.82)
	TOTAL	\$150,000.00	\$304,981.17	(\$154,981.17)
		=====	=====	=====
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	134,330,487.00	134,735,576.84	(\$405,089.84)
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-110-100-101 Kindergarten - Salaries of Teachers	\$1,965,751.00	\$1,965,750.57	.00	\$0.43
11-120-100-101 Grades 1-5 - Salaries of Teachers	\$14,749,441.00	\$14,749,440.39	.00	\$0.61
11-130-100-101 Grades 6-8 - Salaries of Teachers	\$9,599,736.00	\$9,599,735.13	.00	\$0.87
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$13,358,872.00	\$13,358,871.09	.00	\$0.91
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$413,234.00	\$413,233.35	\$0.00	\$0.65
11-150-100-320 Purchased Prof.-Ed. Services	\$131,300.73	\$131,300.73	.00	.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	\$745,733.84	\$745,733.18	.00	\$0.66
11-190-100-320 Purchased Prof.-Ed. Services	\$59,453.38	\$58,209.00	.00	\$1,244.38
11-190-100-500 Other Purch. Serv. (400-500 series)	\$899,562.66	\$899,505.37	.00	\$57.29
11-190-100-610 General Supplies	\$1,592,061.68	\$1,589,419.87	\$2,641.77	\$0.04
11-190-100-640 Textbooks	\$318,185.41	\$313,843.03	.00	\$4,342.38
11-190-100-800 Other Objects	\$268,993.94	\$252,098.38	.00	\$16,895.56
TOTAL	\$44,102,325.64	\$44,077,140.09	\$2,641.77	\$22,543.78
--- SPECIAL EDUCATION - INSTRUCTION ---				
Cognitive - Mild:				
11-201-100-101 Salaries of Teachers	\$592,517.71	\$585,284.35	\$0.00	\$7,233.36
11-201-100-106 Other Salaries for Instruction	\$688,914.08	\$688,914.08	.00	.00
11-201-100-610 General Supplies	\$4,394.75	\$4,222.65	.00	\$172.10
11-201-100-640 Textbooks	\$1,070.00	\$939.54	.00	\$130.46
TOTAL	\$1,286,896.54	\$1,279,360.62	\$0.00	\$7,535.92
11-202-100-106 Other Salaries for Instruction	\$7.65	.00	.00	\$7.65
TOTAL	\$7.65	\$0.00	\$0.00	\$7.65
Learning and/or Language Disabilities:				
11-204-100-101 Salaries of Teachers	\$1,940,738.42	\$1,940,738.42	\$0.00	\$0.00
11-204-100-106 Other Salaries for Instruction	\$739,894.99	\$739,894.99	.00	.00
11-204-100-610 General Supplies	\$25,098.67	\$25,017.23	\$26.64	\$54.80
11-204-100-640 Textbooks	\$1,430.01	\$813.15	\$616.86	.00
TOTAL	\$2,707,162.09	\$2,706,463.79	\$643.50	\$54.80
11-209-100-640 Textbooks	\$850.00	.00	.00	\$850.00
TOTAL	\$850.00	\$0.00	\$0.00	\$850.00
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	\$27,869.00	\$26,453.98	\$0.00	\$1,415.02
11-212-100-106 Other Salaries for Instruction	\$206,951.00	\$175,400.05	.00	\$31,550.95
TOTAL	\$234,820.00	\$201,854.03	\$0.00	\$32,965.97
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	\$5,993,169.13	\$5,993,169.13	\$0.00	\$0.00
11-213-100-106 Other Salaries for Instruction	\$1,077,057.98	\$1,077,057.98	.00	.00

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-213-100-610 General supplies	\$7,621.00	\$1,579.72	.00	\$6,041.28
11-213-100-640 Textbooks	\$2,470.34	\$2,470.34	.00	.00
TOTAL	\$7,080,318.45	\$7,074,277.17	\$0.00	\$6,041.28
Autisim:				
11-214-100-101 Salaries of Teachers	\$412,649.67	\$412,649.67	\$0.00	\$0.00
11-214-100-106 Other Salaries for Instruction	\$1,018,244.00	\$1,014,733.14	.00	\$3,510.86
11-214-100-500 Other Purch. Serv. (400-500 series)	\$260.29	.00	.00	\$260.29
11-214-100-610 General Supplies	\$5,410.77	\$5,179.53	.00	\$231.24
TOTAL	\$1,436,564.73	\$1,432,562.34	\$0.00	\$4,002.39
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	\$610,994.52	\$610,994.52	\$0.00	\$0.00
11-216-100-106 Other Salaries for Instruction	\$689,790.00	\$585,274.48	.00	\$104,515.52
11-216-100-600 General Supplies	\$2,000.00	\$1,543.30	\$95.45	\$361.25
TOTAL	\$1,302,784.52	\$1,197,812.30	\$95.45	\$104,876.77
TOTAL SPECIAL ED - INSTRUCTION				
	\$14,049,403.98	\$13,892,330.25	\$738.95	\$156,334.78
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	\$2,006,616.53	\$2,006,616.53	\$0.00	\$0.00
11-230-100-500 Other Purch. Serv. (400-500 series)	\$1,000.00	\$355.00	.00	\$645.00
11-230-100-610 General Supplies	\$31,087.73	\$24,271.66	\$100.60	\$6,715.47
TOTAL	\$2,038,704.26	\$2,031,243.19	\$100.60	\$7,360.47
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	\$1,241,071.00	\$1,241,071.00	\$0.00	\$0.00
11-240-100-106 Other Salaries for Instruction	\$59,452.13	\$59,452.13	.00	.00
11-240-100-610 General Supplies	\$850.00	.00	.00	\$850.00
TOTAL	\$1,301,373.13	\$1,300,523.13	\$0.00	\$850.00
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$425,551.00	\$425,550.52	.00	\$0.48
11-401-100-500 Purchased Services (300-500 series)	\$3,220.00	\$875.00	.00	\$2,345.00
11-401-100-800 Other Objects	\$80,380.00	\$48,514.01	.00	\$31,865.99
TOTAL	\$509,151.00	\$474,939.53	\$0.00	\$34,211.47
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$783,826.00	\$769,664.00	.00	\$14,162.00
11-402-100-500 Purchased Services (300-500 series)	\$72,600.00	\$56,308.70	.00	\$16,291.30
11-402-100-600 Supplies and Materials	\$118,868.06	\$115,670.22	.00	\$3,197.84
11-402-100-800 Other Objects	\$74,399.30	\$48,988.48	.00	\$25,410.82
TOTAL	\$1,049,693.36	\$990,631.40	\$0.00	\$59,061.96
--- UNDISTRIBUTED EXPENDITURES ---				
--- Instruction ---				
11-000-100-561 Tuition to Other LEAs within State Regular	\$78,455.64	\$78,455.64	.00	.00
11-000-100-562 Tuition to Other LEAs within State Special	\$1,392,163.80	\$1,332,330.39	.00	\$59,833.41
11-000-100-563 Tuition to Co.Voc.School Dist.-reg.	\$87,041.53	\$78,764.95	.00	\$8,276.58

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-100-564 Tuition to Co.Voc. School Dist.-spec.	\$61,200.00	\$52,749.60	.00	\$8,450.40
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	\$178,711.00	\$178,710.50	.00	\$0.50
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	\$6,148,835.34	\$5,408,429.65	.00	\$740,405.69
11-000-100-567 Tuition Priv Sch Disbl & Otr LEA o/s State	\$5,915.00	\$4,055.00	.00	\$1,860.00
11-000-100-568 Tuition - State Facilities	\$39,965.00	\$39,965.00	.00	.00
TOTAL	\$7,992,287.31	\$7,173,460.73	\$0.00	\$818,826.58
--- Attendance and social work services ---				
11-000-211-100 Salaries	\$210,361.00	\$210,360.58	.00	\$0.42
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$750.00	\$676.00	.00	\$74.00
TOTAL	\$211,111.00	\$211,036.58	\$0.00	\$74.42
--- Health services ---				
11-000-213-100 Salaries	\$1,204,595.00	\$1,204,594.90	.00	\$0.10
11-000-213-175 Salaries of Social Service Coordinators	\$10,000.00	.00	.00	\$10,000.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$20,000.00	\$12,857.80	.00	\$7,142.20
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$103,461.69	\$103,460.89	.00	\$0.80
11-000-213-600 Supplies and Materials	\$20,316.21	\$19,744.52	.00	\$571.69
11-000-213-800 Other Objects	\$99,039.93	\$91,360.42	.00	\$7,679.51
TOTAL	\$1,457,412.83	\$1,432,018.53	\$0.00	\$25,394.30
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	\$1,642,591.00	\$1,642,590.40	.00	\$0.60
11-000-216-320 Purchased Prof. Ed. Services	\$11,420.00	\$8,720.00	.00	\$2,700.00
TOTAL	\$1,654,011.00	\$1,651,310.40	\$0.00	\$2,700.60
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	\$1,246,270.00	\$1,089,663.95	.00	\$156,606.05
11-000-217-320 Purchased Prof. Ed. Services	\$417,821.00	\$375,158.17	.00	\$42,662.83
11-000-217-600 Supplies and Materials	\$4,000.00	\$1,922.73	.00	\$2,077.27
TOTAL	\$1,668,091.00	\$1,466,744.85	\$0.00	\$201,346.15
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$2,415,894.00	\$2,271,039.54	.00	\$144,854.46
11-000-218-105 Sal Sec. & Clerical Asst.	\$275,739.00	\$261,618.59	.00	\$14,120.41
11-000-218-320 Purchased Prof. - Ed. Services	\$83,781.73	\$73,882.09	\$445.00	\$9,454.64
11-000-218-600 Supplies and Materials	\$19,434.27	\$19,434.27	.00	.00
TOTAL	\$2,794,849.00	\$2,625,974.49	\$445.00	\$168,429.51
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$2,683,395.00	\$2,683,394.63	.00	\$0.37
11-000-219-105 Sal Sec. & Clerical Asst.	\$301,899.00	\$261,570.70	.00	\$40,328.30
11-000-219-320 Purchased Prof. - Ed. Services	\$66,277.41	\$66,276.57	.00	\$0.84
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$8,352.73	\$8,031.34	\$0.00	\$321.39
11-000-219-600 Supplies and Materials	\$77,404.94	\$77,404.35	.00	\$0.59
TOTAL	\$3,137,329.08	\$3,096,677.59	\$0.00	\$40,651.49
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$380.00	.00	.00	\$380.00

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-221-105 Sal Sec. & Clerical Asst.	\$210,628.00	\$210,624.66	.00	\$3.34
TOTAL	\$211,008.00	\$210,624.66	\$0.00	\$383.34
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$1,182,597.00	\$1,182,597.00	.00	.00
11-000-222-600 Supplies and Materials	\$145,497.77	\$124,987.93	\$11,975.06	\$8,534.78
TOTAL	\$1,328,094.77	\$1,307,584.93	\$11,975.06	\$8,534.78
--- Instructional Staff Training Services ---				
11-000-223-104 Salaries Other Prof. Staff	\$59,369.64	\$59,369.14	.00	\$0.50
11-000-223-320 Purchased Prof. - Ed. Services	\$44,885.36	\$40,995.20	.00	\$3,890.16
11-000-223-500 Other Purchased Services (400-500 series)	\$50,168.50	\$48,816.20	.00	\$1,352.30
11-000-223-600 Supplies and Materials	\$5,821.00	\$2,676.52	.00	\$3,144.48
TOTAL	\$160,244.50	\$151,857.06	\$0.00	\$8,387.44
--- Support services-general administration ---				
11-000-230-100 Salaries	\$318,373.32	\$318,373.32	\$0.00	\$0.00
11-000-230-108 Salaries of Attorneys	\$138,682.92	\$138,682.92	.00	.00
11-000-230-331 Legal Services	\$231,873.26	\$215,055.68	\$16,817.00	\$0.58
11-000-230-332 Audit Fees	\$95,825.00	\$95,825.00	.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$198,213.10	\$170,680.86	\$27,531.70	\$0.54
11-000-230-340 Purchased Tech. Services	\$102,195.00	\$99,502.00	.00	\$2,693.00
11-000-230-530 Communications/Telephone	\$204,793.18	\$203,931.04	\$862.00	\$0.14
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,044.17	\$3,043.68	.00	\$0.49
11-000-230-590 Other Purchased Services	\$157,522.95	\$157,522.20	\$0.00	\$0.75
11-000-230-610 General Supplies	\$15,881.98	\$15,706.83	\$104.00	\$71.15
11-000-230-820 Judgments Agst. School Dist.	\$359,581.00	\$359,581.00	.00	.00
11-000-230-890 Misc. Expenditures	\$68,412.32	\$68,411.77	.00	\$0.55
11-000-230-895 BOE Membership Dues and Fees	\$39,653.68	\$38,408.90	.00	\$1,244.78
TOTAL	\$1,934,051.88	\$1,884,725.20	\$45,314.70	\$4,011.98
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$2,942,338.68	\$2,941,169.64	.00	\$1,169.04
11-000-240-104 Salaries Other Prof. Staff	\$1,991,402.00	\$1,991,401.32	.00	\$0.68
11-000-240-105 Sal Sec. & Clerical Asst.	\$1,674,545.00	\$1,666,001.04	.00	\$8,543.96
11-000-240-1XX Other Salaries	\$296,870.00	\$292,646.62	\$0.00	\$4,223.38
11-000-240-300 Purchased Prof. & Tech. Svc.	\$1,500.00	\$1,500.00	.00	.00
11-000-240-500 Other Purchased Services	\$61,277.60	\$41,705.48	\$570.00	\$19,002.12
11-000-240-600 Supplies and Materials	\$160,503.66	\$142,427.64	.00	\$18,076.02
TOTAL	\$7,128,436.94	\$7,076,851.74	\$570.00	\$51,015.20
--- Central Services ---				
11-000-251-100 Salaries	\$1,362,675.82	\$1,359,831.37	.00	\$2,844.45
11-000-251-340 Purchased Technical Services	\$39,798.54	\$39,798.00	.00	\$0.54
11-000-251-592 Misc Pur Serv (400-500 series)	\$9,165.35	\$9,164.89	.00	\$0.46
11-000-251-600 Supplies and Materials	\$56,899.13	\$56,898.65	.00	\$0.48
11-000-251-832 Interest on Lease Purchase Agreements	\$20,100.00	\$20,058.37	.00	\$41.63
11-000-251-89X Other Objects	\$58,792.65	\$56,616.90	\$891.00	\$1,284.75

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,547,431.49	\$1,542,368.18	\$891.00	\$4,172.31
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$346,023.00	\$346,022.96	.00	\$0.04
11-000-252-330 Purchased Prof. Services	\$11,220.00	\$11,220.00	.00	.00
TOTAL	\$357,243.00	\$357,242.96	\$0.00	\$0.04
TOTAL Cent. Svcs. & Admin IT	\$1,904,674.49	\$1,899,611.14	\$891.00	\$4,172.35
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$1,791,798.81	\$1,791,798.81	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$824,361.15	\$781,052.84	\$28,652.80	\$14,655.51
11-000-261-610 General Supplies	\$593,998.74	\$592,085.86	\$1,912.11	\$0.77
TOTAL	\$3,210,158.70	\$3,164,937.51	\$30,564.91	\$14,656.28
--- Custodial Services ---				
11-000-262-1XX Salaries	\$3,474,924.83	\$3,474,924.36	\$0.00	\$0.47
11-000-262-107 Salaries of Non-Instructional Aids	\$651,264.00	\$651,263.41	.00	\$0.59
11-000-262-300 Purchased Prof. & Tech. Svc.	\$141,891.02	\$86,779.43	\$54,900.00	\$211.59
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$466,251.86	\$456,438.53	\$9,813.33	.00
11-000-262-441 Rental of Land & Bldgs Other Than Lease	\$260,934.00	\$260,933.11	.00	\$0.89
11-000-262-490 Other Purchased Property Svc.	\$121,737.19	\$118,889.41	.00	\$2,847.78
11-000-262-520 Insurance	\$457,800.00	\$457,799.92	.00	\$0.08
11-000-262-580 Travel	\$212.03	\$212.03	.00	.00
11-000-262-610 General Supplies	\$147,967.09	\$143,628.93	.00	\$4,338.16
11-000-262-621 Energy (Natural Gas)	\$270,461.75	\$270,461.75	.00	.00
11-000-262-622 Energy (Electricity)	\$1,611,892.77	\$1,611,892.77	.00	.00
11-000-262-624 Energy (Oil)	\$457.75	\$349.47	.00	\$108.28
11-000-262-8XX Other Objects	\$34,801.81	\$34,801.81	\$0.00	\$0.00
TOTAL	\$7,640,596.10	\$7,568,374.93	\$64,713.33	\$7,507.84
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	\$317,980.00	\$298,788.13	.00	\$19,191.87
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$151,086.97	\$150,861.62	\$225.00	\$0.35
11-000-263-610 General Supplies	\$40,000.00	\$36,247.90	.00	\$3,752.10
TOTAL	\$509,066.97	\$485,897.65	\$225.00	\$22,944.32
--- Security ---				
11-000-266-100 Salaries	\$533,924.23	\$533,923.67	.00	\$0.56
TOTAL	\$533,924.23	\$533,923.67	\$0.00	\$0.56
TOTAL Oper & Maint of Plant Services	\$11,893,746.00	\$11,753,133.76	\$95,503.24	\$45,109.00
--- Student transportation services ---				
11-000-270-160 Sal Pupil Trans(Bet Home & Sch)-reg	\$1,119,172.00	\$1,119,171.49	.00	\$0.51
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	\$201,258.55	\$201,257.67	.00	\$0.88
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$138,575.19	\$123,863.61	\$4,512.00	\$10,199.58

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-443 Lease Purch Payments - School Buses	\$78,412.31	\$78,412.31	.00	.00
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	\$3,265,688.22	\$3,213,326.41	.00	\$52,361.81
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$174,000.00	\$123,649.17	.00	\$50,350.83
11-000-270-514 Contract Svc (Sp Ed.)-vendors	\$17,893.00	\$13,911.99	.00	\$3,981.01
11-000-270-515 Contract Svc (Sp Ed.)-joint agreements	\$5,827.30	\$5,826.60	.00	\$0.70
11-000-270-517 Contract Svc (reg std) - ESCs	\$584,645.78	\$552,242.10	.00	\$32,403.68
11-000-270-518 Contract Svc (Sp Ed) - ESCs	\$2,098,931.06	\$2,098,536.21	.00	\$394.85
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	\$354,724.00	\$287,184.80	\$8,840.00	\$58,699.20
11-000-270-593 Misc. Purchased Svc.- Transp.	\$33,852.74	\$33,852.38	.00	\$0.36
11-000-270-615 Transportation Supplies	\$134,366.34	\$78,068.90	.00	\$56,297.44
11-000-270-800 Misc. Expenditures	\$42,584.00	\$39,132.06	.00	\$3,451.94
TOTAL	\$8,249,930.49	\$7,968,435.70	\$13,352.00	\$268,142.79
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	\$1,957,640.33	\$1,898,029.71	.00	\$59,610.62
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$2,028,655.94	\$2,028,655.94	.00	.00
11-XXX-XXX-242 Other Retirement Contrb. - ERIP	\$172,763.85	\$172,763.09	.00	\$0.76
11-XXX-XXX-260 Workman's Compensation	\$309,749.88	\$275,643.00	.00	\$34,106.88
11-XXX-XXX-270 Health Benefits	\$15,162,639.00	\$15,066,434.31	.00	\$96,204.69
11-XXX-XXX-280 Tuition Reimbursement	\$371,727.86	\$220,621.62	\$151,106.24	.00
TOTAL	\$20,003,176.86	\$19,662,147.67	\$151,106.24	\$189,922.95
Total Undistributed Expenditures	\$71,728,455.15	\$69,572,195.03	\$319,157.24	\$1,837,102.88
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	134,779,106.52	132,339,002.62	\$322,638.56	\$2,117,465.34
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	134,779,106.52	132,339,002.62	\$322,638.56	\$2,117,465.34

West Orange Board of Education
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Regular programs-instruction				
12-120-100-730	\$4,006.00	\$3,793.35	.00	\$212.65
12-140-100-730	\$62,778.00	\$28,342.66	\$12,963.04	\$21,472.30
Special education - instruction				
12-4XX-100-730	\$36,000.00	\$35,987.23	\$0.00	\$12.77
Undistributed expenses				
12-000-100-730	\$359,875.00	\$359,874.40	.00	\$0.60
12-000-219-730	\$8,980.00	(\$2,546.00)	\$6,244.00	\$5,282.00
12-000-262-730	\$52,000.00	\$49,494.60	.00	\$2,505.40
Undist. Exp. - Non-instructional Services				
12-000-270-732	\$4,109.00	\$4,109.00	.00	.00
12-000-300-730	\$195,891.00	\$194,625.64	.00	\$1,265.36
TOTAL				
	\$723,639.00	\$673,680.88	\$19,207.04	\$30,751.08
--- Facilities acquisition and construction services ---				
12-000-400-450	\$1,681,250.95	\$1,676,369.09	\$2,309.70	\$2,572.16
12-000-400-722	\$23,681.49	\$23,681.49	.00	.00
12-000-400-896	\$114,991.00	\$114,991.00	.00	.00
Sub Total				
	\$1,819,923.44	\$1,815,041.58	\$2,309.70	\$2,572.16
TOTAL				
	\$1,819,923.44	\$1,815,041.58	\$2,309.70	\$2,572.16
TOTAL CAPITAL OUTLAY EXPENDITURES				
	\$2,543,562.44	\$2,488,722.46	\$21,516.74	\$33,323.24

West Orange Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/2015

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
10-000-100-56X Transfer of Funds to Charter Schls.	\$255,172.00	\$255,172.00	.00	.00
TOTAL GENERAL FUND EXPENDITURES	137,577,840.96	135,082,897.08	\$344,155.30	\$2,150,788.58



8/3 3:25pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 12 Month Period Ending 06/30/15

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$1,167,664.54
	Accounts receivable:		
141	Intergovernmental - State	(\$17,625.60)	
142	Intergovernmental - Federal	(\$22,653.41)	
			(\$40,279.01)

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,548,783.19	
302	Less Revenues	(\$3,192,564.54)	
			\$356,218.65
	Total assets and resources		\$1,483,604.18

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 12 Month Period Ending 06/30/15

=====

LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$54,233.32
412	Intergovernmental accounts payable - Federal	\$3,985.00
421	Accounts Payable	\$281,827.84
481	Deferred revenues	\$14,075.36
	Other current liabilities	\$874,600.01
	TOTAL LIABILITIES	\$1,228,721.53

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$18,895.36
601	Appropriations	\$3,565,663.01
602	Less: Expenditures	\$3,293,900.54
603	Encumbrances	\$18,895.36 (\$3,312,795.90)
	TOTAL FUND BALANCE	\$252,867.11
	TOTAL LIABILITIES AND FUND EQUITY	\$1,500,484.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 12 Month Period Ending 06/30/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$500,293.66	\$491,612.00		\$8,681.66
4XXX From Federal Sources	\$3,048,489.53	\$2,700,952.54		\$347,536.99
TOTAL REVENUE/SOURCES OF FUNDS	\$3,548,783.19	\$3,192,564.54		\$356,218.65
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:	\$4,823.22	\$4,504.66	\$0.00	\$318.56
STATE PROJECTS:				
Nonpublic textbooks	\$90,681.00	\$84,767.91	\$5,913.09	.00
Nonpublic auxiliary services	\$24,023.66	\$15,287.22	.00	\$8,736.44
Nonpublic handicapped services	\$192,238.00	\$164,892.26	.00	\$27,345.74
Nonpublic nursing services	\$144,647.00	\$144,647.00	.00	.00
Nonpublic Technology Aid	\$48,704.00	\$46,069.89	\$2,634.11	.00
Other State Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL STATE PROJECTS	\$500,293.66	\$455,664.28	\$8,547.20	\$36,082.18
FEDERAL PROJECTS:				
NCLB Title I - Part A/D	\$886,656.90	\$873,922.78	\$7,764.16	\$4,969.96
I.D.E.A. Part B (Handicapped)	\$1,837,620.00	\$1,648,750.36	.00	\$188,869.64
NCLB Title II - Part A/D	\$140,155.63	\$135,194.78	.00	\$4,960.85
Other Special Programs	\$86,614.28	\$74,287.34	\$1,559.00	\$10,767.94
Vocational Education	\$109,499.32	\$101,576.34	\$1,025.00	\$6,897.98
TOTAL FEDERAL PROJECTS	\$3,060,546.13	\$2,833,731.60	\$10,348.16	\$216,466.37
*** TOTAL EXPENDITURES ***	\$3,565,663.01	\$3,293,900.54	\$18,895.36	\$252,867.11

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 12 Month Period Ending 06/30/15

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
32XX Other Restricted Entitlements	\$500,293.66	\$491,612.00	\$8,681.66
	-----	-----	-----
Total Revenue from State Sources	\$500,293.66	\$491,612.00	\$8,681.66
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$878,118.70	\$774,057.00	\$104,061.70
4451-55 Title II	\$76,608.35	\$58,976.00	\$17,632.35
4420-29 I.D.E.A. Part B (Handicapped)	\$1,837,620.00	\$1,569,498.00	\$268,122.00
4430-39 Vocational Education	\$109,499.32	\$107,076.32	\$2,423.00
4XXX Other Federal Aids	\$146,643.16	\$191,345.22	(\$44,702.06)
	-----	-----	-----
Total Revenues from Federal Sources	\$3,048,489.53	\$2,700,952.54	\$347,536.99
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$3,548,783.19	\$3,192,564.54	\$356,218.65
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
West Orange Board of Education
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 12 Month Period Ending 06/30/15

	Appropriations	Expenditures	Encumbrances	Available Balance
PRESCHOOL EDUCATION AID				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$3,565,663.01	\$3,293,900.54	\$18,895.36	\$252,867.11
TOTAL EXPENDITURE	\$3,565,663.01	\$3,293,900.54	\$18,895.36	\$252,867.11



8/3 3:25pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education
 Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/15

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 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank	\$40,414.63
-----	--------------	-------------

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,916,589.00	
302	Less Revenues	(\$5,916,589.02)	
		\$0.00	(\$0.02)
	Total assets and resources		\$40,414.61

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education

Debt Service Fund - Fund 40
 Interim Balance Sheet
 For 12 Month Period Ending 06/30/15

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

Reserved fund balance:

601	Appropriations		\$5,917,806.00	
602	Less : Expenditures	\$5,912,653.36		
			(\$5,912,653.36)	
				\$5,152.64
	Total Appropriated			\$5,152.64

--- Unappropriated ---

770	Fund Balance			\$36,478.97
303	Budgeted Fund Balance			(\$1,217.00)

TOTAL FUND BALANCE				\$40,414.61
TOTAL LIABILITIES AND FUND EQUITY				\$40,414.61

RECAPITULATION OF FUND BALANCE:

	Budgeted	Actual	Variance
Appropriations	\$5,917,806.00	\$5,912,653.36	\$5,152.64
Revenues	(\$5,916,589.00)	(\$5,916,589.02)	\$0.02
	\$1,217.00	(\$3,935.66)	\$5,152.66
--- Change in Maint. / Capital reserve account ---			
Subtotal	\$1,217.00	(\$3,935.66)	\$5,152.66
Less: Adjust for prior year encumb.	\$0.00	\$0.00	
Budgeted Fund Balance	\$1,217.00	(\$3,935.66)	\$5,152.66

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/15

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	<u> </u>	<u> </u>	<u> </u>	<u> </u>
*** REVENUES/SOURCES OF FUNDS ***				
--- Local Sources ---				
1210	Local tax levy	\$4,952,981.00	\$4,952,981.02	(\$0.02)
	Total Local Sources	<u>\$4,952,981.00</u>	<u>\$4,952,981.02</u>	<u>(\$0.02)</u>
--- State Sources ---				
3160	Debt service aid Type II	\$963,608.00	\$963,608.00	.00
	Total State Sources	<u>\$963,608.00</u>	<u>\$963,608.00</u>	<u>\$0.00</u>
	TOTAL REVENUE/SOURCES OF FUNDS	<u>\$5,916,589.00</u>	<u>\$5,916,589.02</u>	<u>(\$0.02)</u>

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 West Orange Board of Education

Debt Service Fund - Fund 40
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 12 Month Period Ending 06/30/15

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
	-----	-----	-----
--- Debt Service - Regular ---			
40-701-510-723 Princ. Payments-Comm. Appr. Lease Pur. Agr.	\$1,785,000.00	\$1,785,000.00	.00
40-701-510-833 Interest Payments-Comm. Appr. Lease Pur. Agr.	\$1,476,869.73	\$1,471,717.09	\$5,152.64
40-701-510-834 Interest on Bonds	\$1,270,936.27	\$1,270,936.27	.00
40-701-510-910 Redemption of Principal	\$1,385,000.00	\$1,385,000.00	.00
	-----	-----	-----
TOTAL	\$5,917,806.00	\$5,912,653.36	\$5,152.64
	=====	=====	=====
	-----	-----	-----
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$5,917,806.00	\$5,912,653.36	\$5,152.64
	=====	=====	=====
	-----	-----	-----
*** TOTAL USES OF FUNDS ***	\$5,917,806.00	\$5,912,653.36	\$5,152.64
	=====	=====	=====



REPORT OF THE TREASURER
TO THE BOARD OF EDUCATION

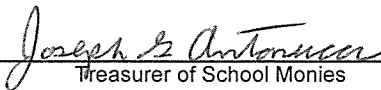
DISTRICT OF WEST ORANGE

ALL FUNDS

For the Month Ending June, 2015

CASH REPORT				
FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts This Month	(3) Cash Disbursements This Month	(4) Ending Cash Balances (1)+(2)-(3)
GOVERNMENTAL FUNDS				
General Fund - Fund 10 PNC	4,747,732.78	11,621,064.62	13,284,461.60	3,084,335.80
General Fund - Fund 10 PNC CD	0.00	0.00	0.00	0.00
General Fund - Fund 10 TD Bank/Petty Cash	22,000.00	0.00	22,000.00	0.00
General Fund Capital Reserve	519,878.00	0.00	0.00	519,878.00
W.C./Auto 10-197, PNC 8018100399	430,233.92	10.15	100,000.00	330,244.07
Loss Stabil 10-198, PNC 8102366149 & CD	502,675.62	44.07	0.00	502,719.69
W.C. 10-199, PNC 8012770412	4,968.42	100,000.00	59,423.24	45,545.18
General Liability 10-200, PNC 8012770439	0.00			0.00
1 Subtotal - Fund 10	6,227,488.74	11,721,118.84	13,465,884.84	4,482,722.74
2 Equalization Stabilization Fund 16	0.00	0.00	0.00	0.00
3 Education Jobs Fund 18	0.00	0.00	0.00	0.00
4 Special Revenue Fund - Fund 20	197,804.79	1,249,578.92	279,719.17	1,167,664.54
5 Capital Projects Fund - Fund 30	0.00	0.00	0.00	0.00
6 Capital Projects Fund - Fund 31	0.00	0.00	0.00	0.00
7 Capital Projects Fund - Fund 32 HVAC	0.00	0.00	0.00	0.00
8 Debt Service Fund - Fund 40	(372,333.79)	412,748.42	0.00	40,414.63
9 Total Governmental Funds (Lines 1 thru 8)	6,052,959.74	13,383,446.18	13,745,604.01	5,690,801.91
ENTERPRISE FUNDS				
10 Food Service Fund - Fund 50	600,586.95	2,012.99	639,335.15	(36,735.21)
11 Enrichment Fund - Fund 61	60,935.94	97,045.00	4,454.40	153,526.54
12 Total Enterprise Funds	661,522.89	99,057.99	643,789.55	116,791.33
TRUST AND AGENCY FUNDS				
13 Payroll, PNC 8005499353	217,983.38	7,821,020.70	4,945,051.78	3,093,952.30
14 Payroll Agency, PNC 8101455035	3,507,263.19	4,508,152.64	7,249,784.86	765,630.97
15 Total Trust and Agency Funds (Lines 13-14)	3,725,246.57	12,329,173.34	12,194,836.64	3,859,583.27
16 Total All Funds (Lines 9,12, and 15)	10,439,729.20	25,811,677.51	26,584,230.20	9,667,176.51

(0.00)


Treasurer of School Monies